# Academic Calendar

## 2023-2024 Academic Year

**SIX NATIONS**
P O L Y T E C H N I C

2160 Fourth Line Road
PO Box 700
Ohsweken, ON N0A 1M0
519-445-0023
www.snpolytechnic.com

Six Nations Polytechnic

# Academic Calendar

2023-2024 Academic Year

NOTE: This calendar applies to the Six Nations Polytechnic University Consortium Year 1 Program (UP), the Bachelor of Arts in Ogwehoweh Languages (BAOL), the Honours Bachelor of Arts in Ogwehoweh Languages (HBAOL), and the Gayogǫhǫ́:nǫ' Gawęnǫdahgǫh (Cayuga Language) Immersion Program.

For programs accredited by a partner institution and delivered by SNP, please refer to the *Academic Calendar* of the partner institution.

# About Six Nations Polytechnic

## Philosophy

From the start, Six Nations Polytechnic had a clear vision about the contribution we could make to both our home community and the international community. Our unique education mission was first articulated in the founding statement of philosophy and belief, written by Harvey Longboat, a Six Nations educator and traditional leader, in 1994. This philosophy speaks to the need for an educational institution with a strong commitment to environmental sustainability, language, culture, and ensuring that Hodinohsó:ní:/Rotinonhshonni people have the tools to succeed in the two worlds we find ourselves in:

> If a people do not keep pace with others perhaps it is because they hear a different drummer. Allow them to step in harmony to the music which they hear however measured or far away. Our cosmology places Native people in a balanced familial relationship with the universe and the earth. In our languages the earth is our Mother, the sun-our Eldest Brother, the moon-our Grandmother, the plants and animals-our brothers and sisters. From this view our people believe that all elements of the natural world are connected physically and spiritually and are to interrelate to each other to benefit the whole. The responsibility then falls on the people to peacefully maintain nature's delicate balance to ensure that unborn generations can enjoy what we enjoy today. Six Nations Polytechnic accepts this responsibility and is devoted to facilitating the will and determination of our community to maintain an environmentally friendly world through education, training, and research.

> Six Nations Polytechnic, a native focused institution of learning, has a moral responsibility to the people to take a lead role in the preservation of our environment. Through the Hodinohsó:ní:/Rotinonhshonni world view of our universe we will assist in the survival of life on this planet through research, study of alternative views, and dissemination of information.

> Six Nations Polytechnic will endeavour to keep up with the beat of the 21st century and at the same time offer the understanding inherent in our language and culture. In this way the people may receive an education that assists them to keep pace with both drums.

> Six Nations Polytechnic will take a lead role in bridging the chasm of understanding between the two cultures of our lives and create an atmosphere for healing our differences so that we can both look with optimism into the 21st century.

> Six Nations Polytechnic has the role and responsibility, as an institution of the people of Six Nations, to offer the opportunity to be educated to ensure languages and culture survive. It also has the responsibility to provide an education that enables our people to survive in both worlds.

> Six Nations Polytechnic is becoming the catalyst that offers the opportunity and place for our Native scholars and elders to share their knowledge with all our people and to offer the non- Native an opportunity to study a different worldview.

## History

In 1992, a group of local education advocates gathered at a farmhouse in Ohsweken, to collectively determine how to improve access to education at Six Nations. The seed of Six Nations Polytechnic (SNP) was sown at this meeting. From its first few years of operation in a former elementary school, to its relocation into portables, to the eventual construction of the Six Nations Campus in 2003, the school has experienced consistent, guided growth. In 2009, through a partnership with McMaster University, Deyohahá:ge: Indigenous Knowledge Centre was inaugurated; and in 2016 the Brantford Campus opened its doors, expanding Six Nations Polytechnic from our home community into the neighbouring urban centre.

Over the last few decades, Six Nations Polytechnic has graduated hundreds of students and delivered dozens of programs, with the support of our mainstream college and university partners. The school has gone from offering individual language courses, accredited by partner universities, to granting its own fully accredited degrees in Ogwehoweh languages, in both Cayuga and Mohawk. Through Deyohahá:ge:, traditional knowledge keepers have been formally recognized as Indigenous Knowledge Guardians, while an Indigenous Education Recognition Program acknowledges those individuals and organizations who work with the institution to fulfil its mission. SNP has coordinated important research in language revitalization, and established annual conferences, gatherings, and lecture series to showcase achievements in Indigenous education, history, culture, and language.

Throughout this innovative activity and dedicated development, the school has remained responsive to the needs of our home community. When there has been a call for education programs in critical service areas for our people, Six Nations Polytechnic has responded, and we will continue to respond as the school moves into the future.

# Vision & Mission

Six Nations Polytechnic (SNP) is a unique postsecondary organization, recognized by community, government, and other institutions of higher learning, as a centre of excellence for Indigenous knowledge. The school currently operates under First Nations jurisdiction, in compliance with federal and provincial postsecondary legislation.

Our mission is to positively contribute to the well-being of all who share this land and to create and preserve knowledge specific to Ogwehoweh languages and culture, through respectful interaction, and by information-sharing with other knowledge systems. This means our doors are open to everyone who wants to learn with us. SNP is committed to supporting the development of confident, knowledgeable, and skilled members of society.

Six Nations Polytechnic will endeavour to keep up with the beat of the 21st century and, at the same time, offer the understanding inherent in our languages and culture. In this way the people may receive an education that helps them keep pace with both 'drums.' SNP will take a lead role in bridging the chasm of understanding between the two cultures of our lives and create an atmosphere for healing our differences so that we can all look, with optimism, into the future.

Our vision is to achieve international distinction for excellence in Indigenous education, Indigenous language revitalization, and the continuance of Indigenous knowledge. What makes Six Nations Polytechnic unlike any other postsecondary school in Canada is our unique ability to offer first-hand Indigenous knowledge, education, and skills training to everyone who is committed to learning. SNP is the only place in Canada where one can attain an Honours or Bachelor of Arts in Ogwehoweh Languages (in Mohawk or Cayuga). With distinguished Instructors and smaller class sizes, our students experience a culturally supportive, interactive learning environment designed to support success.

Six Nations Polytechnic has the role and responsibility, as an institution of the people of Six Nations, to offer the opportunity to be educated, in order that our languages and culture survive. It also has the responsibility to provide an education that enables our people to succeed in both worlds. Six Nations Polytechnic is becoming the catalyst for our Native scholars and Elders to share their knowledge with all our people, and to offer non-Natives an opportunity to study from a different world view.

# Institutional Values

Improving your sense of self, affirming your cultural identity, and understanding Indigenous peoples provides an excellent foundation for success on your journey of learning. Helping you along the way are the values of Ga'nigǫhí:yo:/Ka'nikonhrí:io (the Good Mind), which are at the root of our organization. Six Nations Polytechnic (SNP) is committed to the values of Ga'nigǫhí:yo:/Ka'nikonhrí:io for the benefit of all who share this land. These teachings remind us how we are to conduct ourselves here on this earth to ensure that the cycles of life continue; they guide the interactions and actions of all involved with Six Nations Polytechnic.

Whether you are coming from Six Nations, or from other communities or cities, everyone at Six Nations Polytechnic – our staff, students, instructors, and teaching assistants included – are expected to follow these values.

# Hodinohsó:ni'
## Values of
## Ga'nigǫhí:yo: / Ka'nikonhrí:io

**FAIRNESS**
(gędęǫ́hsra') (kentenrónhshera) (odihwagwaíhshyǫ)

**SHARING**
(degaihwakahsǫ́hsra') (aterihwakhahsiónhshera) (adęnide:sä:)

**HONESTY**
(odrihwagwaihsǫ́hsra') (aterihwakwarihsióntshera) (gaya'da:denih)

**KINDNESS**
(adęnidéǫhsra') (ateniteróntshera') (adęnidę:sä:)

**CONFIDENTIALITY**
(adrihwahséhdǫhsra') (aterihwahsehtónshera') (gaihwahséhdih)

**CONSISTENCY**
(oihwadógęhsra') (aterihwatokéntshera') (gaihwadó:gęh)

**INTEGRITY**
(oya'dawádǫhsra') (atkwenióntshera') (ganihgǫhęwá:nę)

**RESPONSIBILITY**
(adrihǫdá:tsra) (aterihontátshera) (gaihwayędáhgwih)

**RESPONSIVENESS**
(adehsrǫníhsǫhsra') (kariwahserakwáhshera') (gaihwasá:gwęh)

**COOPERATION**
(gayenawáhsra') (kaienawáhshera') (gayenawáhsä)

**OPENNESS**
(ganhodǫgwę́hsra') (kanhotonkwénhshera') (ganigohi:yok)

**TRUSTWORTHINESS**
(oihwadógęhsra') (tekaniahesénhtshera') (hoyada:dę:ni)

# Campus Information

## Six Nations Campus

Situated on the Six Nations of the Grand River territory, Six Nations Polytechnic is in the heart of Southern Ontario, within proximity of major highways and three major Canadian ports of entry (Windsor, Toronto, and Niagara Falls). Six Nations is about an hour and a half drive from Toronto and the Niagara region. Six Nations is the most populous First Nation in Canada with several restaurants, sports arenas, historic and eco-tourism sites, and local shopping establishments.

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## Brantford Campus

The city of Brantford is in the heart of Southern Ontario, with direct access to Hwy. 403 and within proximity of other major highways and three major Canadian ports of entry (Windsor, Toronto, and Niagara Falls). Brantford is about a one-hour drive from Toronto and the Niagara region. Similar travel times can be expected from both London and the Kitchener-Waterloo area. Known as the "Telephone City," Brantford is a vibrant location to live, work, play, or visit. The heritage surrounding Brantford includes historic buildings, landscapes, traditions, and long-standing fairs and societies, all of which contribute to the arts and culture present within Brant County.

Six Nations Polytechnic – Brantford Campus
411 Elgin Street
Brantford, ON N3S 7P5
226-493-1245
admissions@snpolytechnic.com

# Using the Academic Calendar

This calendar covers the period from September 2023 to August 2024, and reflects the policies, processes, and other important academic information about Six Nations Polytechnic (SNP).  The subjects covered in this calendar are under continual review. While advising is available, it is each student's responsibility to familiarize themselves with all the school's regulations and any other information that impacts them, whether recorded in this calendar or not; this responsibility extends to periodic changes made to that information. Students must follow the academic requirements printed in the calendar for the year they were admitted. The current calendar supersedes all prior calendars, in terms of policy and process. Six Nations Polytechnic reserves the right to alter any of its contents. Updates will be posted on the SNP website. Six Nations Polytechnic is neither responsible nor liable for any adverse effects on any person or persons because of such changes.

Note that programs delivered at Six Nations Polytechnic through an articulation agreement with provincially recognized and funded institutions are subject to the partner institutes' academic policies and practices. Refer to the academic calendar of the appropriate partner institute.

Six Nations Polytechnic accepts no responsibility to provide any course, program or class, or other services, and accepts no liability for loss or damage suffered or incurred by any student or third party as a result of delays, suspension, or termination of these deliverables, by reason of utility interruptions; fire; natural disasters; financial exigency; inability to procure materials, trades, or labour; weather; strikes, work stoppages, labour disputes, or lockouts; civil unrest or disobedience; the operation of law; restrictive governmental regulations; damage to school property; acts of war or terrorism; threats to the safety or security of the school, its property, or people; or other occurrences beyond the reasonable control of the institution.

# Glossary of Terms

**Academic Calendar**: The official publication of a postsecondary institution, detailing admissions requirements, fees, regulations, program information and course offerings, and other relevant information, including general policies and processes which govern the institution and student behaviour.

**Academic freedom**: The right to ask questions, investigate answers, disseminate results, and discuss ideas without fear of censorship or reprisal.

**Academic misconduct**: A conscious, deliberate attempt to obtain academic advantage or credit through deceptive and/or fraudulent means.

**Academic year**: At Six Nations Polytechnic, this consists of Fall Term, Winter Term and Spring/Summer Terms, which runs from early September through August.

**Academic probation**: Students with a cumulative grade average less than 60% at time of review are not in Good Academic Standing. The first instance when cumulative average is 50 – 59% the Academic Standing will be noted as "Academic Probation". Students on probation are required to raise their cumulative average to be in Good Standing at time of next review, usually following one year of full-time study or completion of at least 18 units since last review. Students may only be on Academic Probation once. A subsequent review with a cumulative average of less than 60% will result in an academic standing of "May Not Continue".

**Academic review**:  An academic review determines a student's eligibility to continue in the program or graduate. The process where SNP assesses and determines the academic standing of each student, at appropriate and specified times, based on grades. Students who have completed a minimum of 18 units at the end of the Winter and/or Summer term will be reviewed.

**Academic standing**: The statement of the academic performance of a student following academic review.

**Academic accommodation**: Processes and procedures in place to ensure fair and equal access to education for students with disabilities.

**Advanced standing**: Transferring from a postsecondary education institute into a similar program at SNP. Students can receive advanced standing into the appropriate term of their program provided the minimum accepted grade or achievement level for credit recognition has been attained.

**Approved to Graduate:** Students who have met the minimum grade requirements and satisfied all degree requirements for their program. This status confirms that the degree will be awarded.

**Articulation agreements**: Agreements negotiated and signed between other educational institutions or programs and SNP, that document specific academic pathways between the institutions

**Asynchronous**: At SNP, an instructor may choose to offer an asynchronous lecture(s) through making a recorded lecture available to students before or after the scheduled time of the lecture in place of a live lecture; this is referred to as asynchronous delivery.

**Audit**: To take a course without receiving academic credit while enrolled in an SNP program, with specific permission to do so.

**Award:** A monetary disbursement based on merit or academic achievement.

**Bachelor of Arts or baccalaureate degree (B.A.)**: The degree usually awarded after three or four years of undergraduate study, and successful completion of set course and program requirements.

**Bursary**: A monetary disbursement usually given out based on financial need.

**Continuing Student:** a university graduate who wishes to take one or more undergraduate courses after graduation. The courses can be taken for credit but are not counting towards a degree.

**Convocation**: The annual ceremony at which approved degrees are conferred.

**Core course**: A course that is required for completion of a given program.

**Course Exemption**: An SNP course that a student does not need to complete due to completion of a similar course completed at SNP.

**Course level**: A numeric code indicating the usual progression of study (e.g., OLM 1CT3 is a Level One offering, and OLC 2CT3 is a Level Two offerings, etc.).

**Course units**: Each unit corresponds with one hour of instructional time per week, per term. For example, a 3-unit course includes 3 hours of in-class time per week in a 12-week term.

**Cumulative grade average**: The average of all final grades a student has obtained during their studies.

**Dropped course**: Any course removed from the student's enrolment before the registration deadline. Dropped courses do not appear on the student transcript and tuition fees are reimbursed.

**Non-core course**: A course that is not required for completion of a given program, but which may contribute to the total units needed.

**Full-time studies:** At Six Nations Polytechnic, a full-course load is 30 units per academic year (distributed as 15 units per academic term). Full-time status for the Fall/Winter Academic Year is defined as 18-30 units of registered course enrolment, or a minimum of 9 units per term.

**Good Standing:** Students who meet the minimum grade requirements to continue in their program without restriction.

**Grade appeal:** The process by which a student appeals a grade for an individual assessment.

**Graduand**: A student who is eligible to graduate but has not yet graduated. Once their degree has been conferred, they become a graduate.

**Graduate**: A person who has successfully completed a course of study and has been awarded an undergraduate degree.

**Honours Degree** - The degree usually awarded after four years of undergraduate study, and successful completion of set course and program requirements.

**Hybrid:** An instructor may choose to deliver a course in a hybrid format which combines both synchronous and asynchronous learning components. For example, the lecture content may be pre-recorded and made available to students (asynchronous) while the learning activities may be done during the scheduled class-time in a face-to-face format (synchronous).

**Invigilator/Proctor**: An individual who, in the absence of or in addition to the professor, administers and oversees examinations.

**Learning environment**: The environment inclusive of classrooms, virtual classrooms, laboratories, field trips, clinical settings, field placements, and any other location, on or off Six Nations Polytechnic property, where Instructor-supervised learning activities are taking place.

**Listener:** An individual not currently enrolled in an SNP program and taking a course for general interest. No credit is earned upon completion.

**Mature student**: An admission category for a student who has not met OSSD program admission requirements, has not attended secondary school or college on a full-time basis for at least one year, and has not attempted 18 units or more of university.

**May Not Continue:** Students who have not obtained the minimum cumulative grade average for their program (usually 60% unless enrolled on probation), or who have not increased their cumulative average as required after

registration on Academic Probation, will be assigned an Academic Standing of "May Not Continue". They are not eligible to enrol in courses but may apply for Reinstatement to a later academic term.

**Part-time studies:** At Six Nations Polytechnic, a part-time course load is considered anything less than 18 units for the Fall/Winter academic year or less than 9 units per term.

**Passing grade**: The minimum necessary grade for successfully completing a course. The passing grade for all SNP university courses is 50%, below which is considered a failing grade. Students are encouraged to review funder and academic requirements for additional grade information.

**Petition for academic consideration**: Working within academic regulations, a process that facilitates the review of extenuating circumstances that may impact a student's academic outcomes.

**Plagiarism**: Presenting, in whole or in part, material done by someone else, or the ideas, language, or other intellectual property of someone else, as one's own work (i.e., without appropriate acknowledgment of the source of the material).

**Prerequisite**: A course or other requirement that must be successfully completed to be eligible for enrolment in a subsequent course. Prerequisites may include successful completion of a specific course, completion of a specific course with a specific grade, enrolment in a specific program or level, approval of the Instructor, completion of an assessment, WHMIS training, etc.

**Program**: An approved set of courses leading to a degree, diploma, or other certification.

**Readmission**: The process of returning to a postsecondary institution after an interruption in studies of 2 years or more or formal withdrawal.

**Registrar**: The office or officer responsible for managing academic information and processes, and enforcing the academic regulations contained in the institution's calendar, as they pertain to student behaviour and performance.

**Registration**: The process of choosing, formally enrolling in, and paying fees for courses, and the responsibility to manage each of these aspects of registration in a responsible and timely manner, per Sessional/Key Dates.

**Reinstatement**: Returning to studies after a mandatory withdrawal, following a review and an approved application. Reinstatement is not guaranteed.

**Repeated course**: A course taken more than once, in order to obtain a passing or higher grade. Students may repeat courses that have been failed or for which credit has been obtained. The grades for all course attempts appear on the transcript and enter into the computation of the Grade Point Average. However, only one successful attempt will count towards unit requirements for your degree. Students must repeat a failed course if it is a degree requirement. They may choose to repeat a course for which they have previously obtained credit. For example, students may repeat a course to achieve a grade that meets core degree requirements.

**Scholarship**: A monetary award granted on the basis of academic merit, excellence, and/or other criteria.

**Second Degree** – A student who has obtained a degree from a post-secondary institution and wishes to pursue an additional degree at Six Nations Polytechnic.

**Suspension:** Students whose enrolment is cancelled due to Student Conduct violations, or who are not eligible to enrol due to Academic Integrity violations, will have a notation of 'Suspended' added to their transcript. Future enrolment requests will be considered by the Registrar, with reference to the appropriate policy as indicated.

**Synchronous:** A lecture that is delivered live during the scheduled time.

**Total attempted units:** The total number of course units you have registered in throughout your entire degree, regardless of your final grades and total earned units.

**Transcript**: The official document that records a student's program of study, courses taken, grades achieved, and credentials awarded at a given educational institution.

**Transfer credit**: The acceptance of course credit(s) earned at another institution deemed equivalent to a course(s) at SNP.

**Withdrawal**: Ceasing studies at the program level or leaving the institution altogether. Withdrawals may be voluntary, initiated by the student, or mandatory, initiated by the institution.

**Withdrawn course**: Any course removed from the student's enrolment after the registration deadline, and before the last day to do so without academic penalty within the given term.  Withdrawn courses remain on the student transcript and may be partially reimbursed per the Course Cancellation Schedule.

# General Information

## Sessional/Key Dates

| Fall Term: September 5 – December 13, 2023 | |
|---|---|
| July 4, 2023 | Course registration opens by appointment; remains available until September 20 |
| September 4 | Labour Day (SNP closed) |
| September 5 | Classes begin (H/BAOL & UP) |
| September 20 | Add/Drop Deadline, or to revise registration without financial penalty |
| September 20 | Fall Term payment due in full for self-funded students |
| September 30 | National Day of Truth & Reconciliation |
| October 2 | Observance of National Day of Truth & Reconciliation – SNP Closed |
| October 3 | Fall Term payment deadline for OSAP students |
| October 9 | Thanksgiving (SNP closed) |
| October 10-13 | Mid-term break |
| November 20 | Last day to withdraw or cancel fall course(s) without academic penalty |
| November 28- December 5 | Exam ban (no tests or exams to be scheduled in classes) |
| December 4 | Last day of Classes |
| December 4-January 5, 2024 | Transcript hold (no transcripts released pending review of fall term grades) |
| December 6-13 | Examination period |
| December 23-January 1, 2024 | Winter holiday break – SNP closed |

| Winter Term:  January 8 – April 23, 2024 | |
|---|---|
| January 8 | Classes begin |
| January TBD | Midwinter (Longhouse) break (no classes; offices remain open) |
| January 23[1] | Add/Drop Deadline, or to revise registration without financial penalty |
| January 23[1] | Winter Term payment due in full for self-funded students |
| January 31 | Winter Term payment due in full for OSAP students |
| February 19 | Family Day (SNP closed) |
| March 11-15 | Mid-term break (no classes, offices remain open) |
| March 20[1] | Last day to withdraw or cancel winter course(s) without academic penalty |
| March 29 | Good Friday (SNP closed) |
| April 1 | Easter Monday (offices closed, classes in session) |
| April 9-16 | Exam ban (no tests or exams to be scheduled in classes) |
| April 15 | Classes end |
| April 17-24 | Examination period |
| April 24-May 10 | Academic review period (transcripts are not available until review period complete) |

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[1] Dates may be amended following confirmation of Midwinter break – following Sour Springs Longhouse

| Spring Term: May 6 - June 20, 2024 ||
|---|---|
| May 6 | Classes begin |
| May 13 | Add/Drop Deadline, or to revise registration without financial penalty |
| May 20 | Victoria Day (SNP closed) |
| May 22 | Spring Term payment due in full for OSAP students |
| June 10 | Last day to withdraw or cancel spring course(s) without academic penalty |
| June 20 | Classes end (Note: Examinations are held during class time for spring term) |
| June 21 | National Indigenous Peoples Day (SNP closed) |

| Summer Term:  June 24 - August 9, 2024 ||
|---|---|
| June 24 | Classes begin |
| July 1 | Canada Day (SNP closed) |
| July 2 | Add/Drop Deadline, or to revise registration without financial penalty |
| July 17 | Summer Term payment due in full for OSAP students |
| July 29 | Last day to withdraw or cancel summer course(s) without academic penalty |
| August 5 | Civic holiday (SNP closed) |
| August 9 | Classes end (Note: Examinations are held during class time for summer term) |

# Admissions

## Contact Information

Office of the Registrar
Six Nations Polytechnic – Six Nations Campus
2160 Fourth Line Road
PO Box 700
Ohsweken, ON N0A 1M0
Six Nations of the Grand River
admissions@snpolytechnic.com

## Important Dates by Program

| Program | Application Deadline[2] |
|---|---|
| Honours Bachelor of Arts in Ogwehoweh Language Degree – Second Degree | N/A |
| SNP University Consortium Year 1 Program | June 30, 2023 |
| Bachelor of Arts in Ogwehoweh Language Degree – Level One | June 30, 2023 |
| Honours Bachelor of Arts in Ogwehoweh Language Degree – Level One | June 30, 2023 |
| Gayogohǫ́:nǫ' Gawęnǫdahgǫh (Cayuga Language) Immersion Program | June 30, 2023 |

## Admission Requirements

It is the responsibility of each applicant to complete these requirements as they pertain to the specified program admission process. Applicants who meet admission requirements are not guaranteed admission.

### Academic Requirements

The Ontario Secondary School Diploma (OSSD) is considered the baseline requirement for admission to most accredited postsecondary programs in Ontario. At Six Nations Polytechnic, applicants may be required to meet additional criteria, depending on their educational background and the program they are applying to, including:

o   specific academic prerequisites (i.e., certain course and grade requirements);
o   the completion of an essay, test, or questionnaire;
o   the submission of a portfolio or supporting materials;
o   attendance at an information or interview session;
o   provision of consent to share student information with accrediting partner institutions (necessary to register students in programs offered in partnership with another institute, and to verify enrolment to funding agencies); and/or
o   English language proficiency evaluation.

### Testing & Interviews

Where Six Nations Polytechnic determines that a program requires an applicant to undergo testing or to attend an interview, and that applicant resides outside of normal commuting distance (75 kms), arrangements will be made

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[2] Programs may accept applications beyond the application deadline, pending availability and space.

for the interview or test to be conducted at the applicant's high school, local college, or by telephone. Applicants are responsible for their own travel arrangements.

## Admission Accommodations

Six Nations Polytechnic, in compliance with the *Canadian Charter of Rights and Freedoms*, *Ontarians with Disabilities Act*, and the *Ontario Human Rights Code*, may provide admissions accommodations to individuals who identify a need. Contact admissions@snpolytechnic.com if you require accommodations.

## Basis of Admission Categories

### 101 Applicants

101 Applicants are admitted on the basis of academic performance, as reflected on an OSSD transcript. Applicants meeting all of the following requirements are considered "101 Applicants":

o   Applicants that are taking courses during the day at an Ontario High School (including students returning for second semester, and graduated students returning to upgrade 1 or more courses);
o   Applicants who have not (at some point) been out of high school for more than 7 consecutive months;
o   Applicants who will (or are expected to) receive an Ontario Secondary School Diploma (OSSD) with six 4U/M courses at the end of the current school year;
o   Applicants who have not attended a postsecondary institution (university/college/career college);
o   Applicants who are applying for the first year of a program; and
o   Applicants who are under 21 years of age.

### 105 Applicants-OSSD

105 Applicants are admitted on the basis of academic performance, as reflected on an OSSD transcript or equivalent. Applicants not applying directly from high school per the "101 Applicant" category are considered "105 Applicants":

o   Applicants who are Canadian residents or international applicants not currently attending an Ontario high school
o   Applicants who reside in Canada (Hodinohsó:ni' person, Canadian citizen, permanent resident or in Canada on a study permit or other visa), or applicants who are a Canadian citizen or permanent resident living outside of Canada, or applicants who are entitled to reside and study in Canada as a Hodinohsó:ni' person.
o   Applicants who are not currently enrolled in high school day program.

### Mature Applicants

Mature applicants are those who are not admissible under any other admission category (i.e., based on OSSD or previous postsecondary work). Mature applicants may be offered admission with a limited enrolment. Mature applicants are not eligible for any transfer credit, and must meet the following requirements to be eligible for this category:

o   Applicant must not have attended secondary school or college on a full-time basis for at least one year.
o   Applicant must not have attempted 18 units or more of university studies.

### 105 Applicants-CEGEP

Applicants applying with one year of CEGEP must meet the following requirements:

o   At least one year of study in a CEGEP academic diploma program;
o   A minimum of twelve academic courses, including two courses in English (603);
o   Obtain an overall average in academic courses of at least 70%; and

- Courses in preparatory English or English as a Second Language are not applicable in the satisfaction of admission requirements.

Applicants applying with two years of CEGEP must meet the following requirements:

- Completed a two-year academic diploma program;
- Completed a minimum of two courses in English;
- Obtain an overall average in academic courses of at least 65%; and
- Courses in preparatory English or English as a Second Language are not applicable in the satisfaction of admission requirements.

Applicants who have completed a Diplôme d'études collégiales (DEC) program may be considered for transfer credits towards Level 1 elective units (if applicable).

## *Continuing Students*

Applicants are eligible for consideration as a Continuing Student if they have graduated from an undergraduate degree program and wish to take (a) course(s) for general interest, upgrading, or to complete requirements for future applications (i.e., graduate studies and professional school). Students enrolled as Continuing are not usually considered to be registered in a degree program. An applicant admitted as a Continuing Student must meet the following requirements:

- Completion of an undergraduate degree (i.e., transcript indicating that a degree has been conferred);
- Must meet the individual academic requirements, such as course prerequisites, for courses to be taken as a "Continuing" student.

## *Visiting Students (Letter of Permission)*

For courses without academic prerequisites:

- Visiting Students attending SNP on a Letter of Permission (from their home institution) must complete the Visiting Student/LOP application before the specified deadline (see SNP application).
- Applicants must submit an official "Letter of Permission" from their home institution, indicating consent from the home institution to accept the course work from Six Nations Polytechnic. Students are advised to confirm additional transfer credit requirement with the approving school.
- Applicants must also submit an official transcript from their home institution.
- Enrolment will be limited to the course for which the Visiting Student has been approved.

For courses with academic prerequisites:

- Visiting Students attending SNP on a letter of permission (from their home institution) must complete the Visiting Student/LOP application before the specified deadline (see SNP application).
- Applicants must submit an official "Letter of Permission" and official transcript from their home institution, indicating consent from the home institution to accept the course work from Six Nations Polytechnic. Students are advised to confirm additional transfer credit requirement with the approving school.
- Enrolment will be limited to the course for which the Visiting Student has been approved.
- For courses with academic prerequisites, the Visiting Student/LOP applicant will be required to provide applicable course outlines so that SNP can assess suitability of applicant to meet prerequisite requirements for applicable course(s).

## *105 Applicants-College Transfer*

Note: Graduates of the Ogwehoweh Language Diploma (McMaster University) are eligible for advanced standing in the Bachelor of Arts in Ogwehoweh Languages at Six Nations Polytechnic. College transfer applicants must meet the requirements below to be admissible into an SNP degree program.

Applicants who have attended, but not completed, a College of Applied Art & Technology (CAAT) Program:

- o   If the applicant has not been enrolled in a College program within the last 12 months, they are eligible to be considered for mature admission.
- o   If the applicant has previously been unsuccessful (i.e. required to withdraw and/or dropped after the academic penalty deadline) in a CAAT program of any length, full-time admission would be considered if the following requirements are met:
    - ▪   Any applicable mandatory withdrawal/suspension period has been fulfilled; and
    - ▪   The applicant meets the OSSD admission requirements for the program for which they have applied.

Completion of a one-year College of Applied Art & Technology (CAAT) diploma and/or certificate program:

- o   The applicant must possess an overall cumulative GPA of 80% in the one-year Ontario College of Applied Art & Technology (CAAT), or equivalent, program; and
- o   One-year diploma/certificate programs are not eligible for transfer credit.

Completion of a two-year diploma, or of year two of a three-year (advanced) diploma program, or of a three -year (advanced) diploma:

- o   Two-year diplomas must be completed and conferred; and
- o   The applicant must possess an overall cumulative GPA of 75%.

## *105 Applicants-University Transfer*

Applicants applying to transfer from another university program must meet the following requirements:

- o   Applicants must have attempted more than 18 units with a cumulative GPA of C-/60-62%.
- o   Previous course work for which a final grade of C-/60-62% has been achieved may be eligible for a transfer credit assessment of non-core course requirements in the program (pending suitability of course work). For consideration of transfer credit for core courses, a final grade of C/63-66% must be achieved.
- o   For applicants who were previously subject to a mandatory withdrawal/suspension from their previous university:
    - ▪   Applicants must have fulfilled the mandatory suspension/withdrawal period as specified by their previous institution.
    - ▪   Applicants who were required to withdraw from a previous university program may be asked to provide a letter of explanation concerning previous academic performance, as well as any other applicable documentation to demonstrate current potential for positive academic outcome in the Six Nations Polytechnic program of application.

*Note: Given the specific and unique composition of the Bachelor of Arts in Ogwehoweh Languages, limited transfer credit opportunities may exist for learners coming from other Bachelor of Arts programs.*

**University Consortium Year 1 Transfers**
Students from the University Consortium Year 1 Program may transfer into the Bachelor of Arts in Ogwehoweh Languages program at Six Nations Polytechnic. Students may be eligible for transfer if they meet the following requirements:

- o   Complete a minimum 6 courses in the University Consortium Year 1 program
- o   Obtain an overall 65% average in a minimum of 6 courses completed
- o   Course exemptions will be assessed upon acceptance

## Reinstatement for Six Nations Polytechnic Students

A student who wishes to re-enter a program after a mandatory withdrawal from an SNP program must complete the Reinstatement Request Form and submit it to the Registrar's Office. The Reinstatement Request Form must clearly demonstrate the circumstances that impacted academic standing and indicate whether those circumstances have been resolved. The student may also include relevant documentation, for example a letter from a physician outlining a contributing medical condition. Reinstatement requests will be carefully reviewed; consideration will include the student's academic performance before and after admission to SNP, as well as the nature of the reasons cited in the application letter and accompanying documentation. Students are encouraged to submit their request for review as early as possible. Reinstatement is not guaranteed.

## Readmission

A student who has formally withdrawn or has not enrolled at SNP for two consecutive years, or who has enrolled in a postsecondary program elsewhere, must apply for readmission. Applicants will be subject to the current admission requirements for the relevant program. Any academic work undertaken since the departure from the SNP program must be disclosed upon reapplication to resume studies at SNP.

## Listener

A person who is not registered in any program at SNP and is interested in taking a course but does not want to achieve credit at this time may enroll into a course as a Listener. Applying does not guarantee admission to the course. An individual requesting to enroll into a course as a listener must complete the Listener Request Form and submit it to the Registrar's Office. Listeners are responsible for 50% of the course and ancillary fee, as well as the application fee. All fee deadlines must be adhered to. Transcripts of students who have been a listener in a course will contain the notation "AU" beside the relevant course code. Students who have enrolled as a listener in a course cannot revise their enrolment status beyond the Add/Drop Deadline of the applicable term. Not all courses are available to listeners. Students are advised to inquire with funding agencies regarding restrictions and implications.

## Second Degree

Graduates of the Bachelor of Arts in Ogwehoweh Languages program at Six Nations Polytechnic may be eligible for a second degree and must meet the following requirements:

- Have a Bachelor of Arts in Ogwehoweh Language (BAOL) degree from Six Nations Polytechnic
- Obtain an overall average of 65% in their BAOL degree

# Admission Requirements by Program

## Bachelor of Arts in Ogwehoweh Languages (Mohawk/Cayuga)

*Students interested in the Honours Bachelor of Arts in Ogwehoweh Languages degree must apply for admission after successfully completing level 1 of the Bachelor of Arts in Ogwehoweh Languages program with a C (63-66%) average.*

Applicants must meet the following admission requirements (based on applicant type):

| Admission Category | Admission Requirements |
|---|---|
| 101 Applicants | Admission is on the basis of OSSD transcript. A 65% admission average is required on applicant's best six Grade 12 University or Mixed (i.e., 12U or 12M) courses. |
| 105 Applicants | Admission is on the basis of OSSD transcript, or equivalent. A 65% admission average is required on applicant's best six Grade 12 University or Mixed (i.e., 12U or 12M) courses, **or equivalent**. |
| Mature Applicants | A Mature Applicant is eligible for offers of admission, with **limited/part-time enrolment** if they meet the following requirements:<br>o Applicant does not meet the OSSD grade requirements for program;<br>o Applicant must not have attended secondary school or college on a full-time basis for at least one year; and<br>o Applicant must not have attempted 18 units or more of university studies. |
| CEGEP Applicants | An Applicant with one year of CEGEP must meet the following requirements:<br>o At least one year of study in a CEGEP academic diploma program;<br>o A minimum of twelve academic courses, including two courses in English (603);<br>o Obtain an overall average in academic courses of at least 70%; and<br><br>An Applicant with two years of CEGEP must meet the following requirements:<br>o Completed a two-year academic diploma program;<br>o Completed a minimum of two courses in English;<br>o Obtain an overall average in academic courses of at least 65%; and<br>o Courses in preparatory English or English as a Second Language are not applicable in the satisfaction of admission requirements. |
| Continuing Applicants | Admission is on the basis of GPA calculation from previous undergraduate work:<br>o Completion of an undergraduate degree (i.e., transcript indicating that a degree has been conferred);<br>o Must possess an overall C/63-66% average in the final year of undergraduate study (i.e., most recent 30 units/5.0 credits); and<br>o Must meet the individual academic requirements, such as course prerequisites, for courses to be taken as a "continuing" student. |
| Visiting Students | An Applicant must submit an official "Letter of Permission" and official transcript from their home institution, indicating consent from the home institution to accept the course work from SNP.<br><br>An Applicant must meet applicable course prerequisites. This assessment is at the determination of SNP, and the Visiting Student/LOP applicant is required to provide appropriate documents for review as needed (e.g., university transcripts and course outlines). |
| College of Applied Art & Technology (CAAT) Transfer | An Applicant who has not completed a CAAT credential, and/or was previously unsuccessful at an Ontario College of Applied Art and Technology (CAAT) can either be considered on the basis of OSSD requirements, as follows:<br>o A 65% admission average is required on applicant's best six Grade 12 University or Mixed (i.e.. 12U or 12M) courses; or |

| | |
|---|---|
| | ○ On the basis of Mature Student admission (if out of college for longer than 1 year).<br><br>An Applicant who possesses a completed/conferred one-year CAAT credential is eligible for admission if they have obtained an overall GPA of 80%. Applicants in this category are not eligible for transfer credit assessment.<br><br>An Applicant who possesses a completed/conferred two-year CAAT credential, or if they have completed two years of a three-year credential, is eligible for admission if they have obtained an overall GPA of 75%. Applicants in this category are eligible for transfer credit assessment (pending academic performance, and suitability/affinity of previous course work). |
| University Transfer | ○ Must be in good academic standing, or eligible to be in good academic standing.<br>○ Must meet the OSSD admission requirements (65% average on best six 12U or 12M courses, or equivalent).<br>○ For transfer credit assessment, applicants academic record is subject to individualized review based on academic performance and suitability/affinity of previous course work. |
| Reinstatement | A student who wishes to re-enter a program after a mandatory withdrawal must complete the Reinstatement Request Form and online application prior to August 15th (or next business day) for September start. This form is available via the Registrar's Office. |
| Second Degree | ○ Have a Bachelor of Arts in Ogwehoweh Language (BAOL) degree from Six Nations Polytechnic<br>○ Obtain an overall average of 65% in their BAOL degree |

## University Consortium Year 1 Program (UP)

Applicants are required to meet the following admission requirements (based on applicant type):

| Admission Category | Admission Requirements |
|---|---|
| 101 Applicants | Admission is based on OSSD transcript. |
| 105 Applicants | Admission is based on OSSD transcript, or equivalent. |
| Mature Applicants | A Mature Applicant is eligible for offers of admission, with *limited/part-time enrolment* if they meet the following requirements:<br>○ Applicant does not meet the OSSD grade requirements for the program;<br>○ Applicant must not have attended secondary school or college on a full-time basis for at least one year; and<br>○ Applicant must not have attempted 18 units or more of university studies. |
| Continuing Applicants | Admission is based on GPA calculation from previous undergraduate work:<br>○ Completion of an undergraduate degree (i.e., transcript indicating that a degree has been conferred);<br>○ Must meet the individual academic requirements, such as course prerequisites, for courses to be taken as a "continuing" student. |
| Visiting Students | An Applicant must submit an official "Letter of Permission" from their home institution, indicating consent from the home institution to accept the course work from SNP, and their current official transcript.<br><br>An Applicant must meet applicable course prerequisites. This assessment is at the determination of SNP, and the Visiting Student/LOP Applicant is required to provide appropriate documents for review as needed (i.e., university transcripts and course outlines). |

| College Transfer | An Applicants with an incomplete Ontario College of Applied Art & Technology (CAAT) credential will be assessed based on OSSD requirements, and alternatively they may be eligible for Mature Applicant consideration. |
|---|---|
| | UP is a one-year program, after which learners' transition to one of six University consortium schools. As such, SNP does not provide a transfer credit assessment for applicants with previous postsecondary studies. A fulsome transfer credit assessment will occur at the time of application to the University Consortium partner program of choice. |

## Gayogo̲hó:no̲' Gawe̲no̲dahgo̲h (Cayuga Language) Immersion Program

Applicants are required to meet the following admission requirements (based on applicant type):

| Admission Category | Admission Requirements |
|---|---|
| 101 Applicants | Admission is based on OSSD transcript and completion of a pre-admission assessment regarding Gayogo̲hó:no̲' Gawe̲no̲dahgo̲h (Cayuga Language). |
| 105 Applicants | Admission is based on OSSD transcript or equivalent and completion of a pre-admission assessment regarding Gayogo̲hó:no̲' Gawe̲no̲dahgo̲h (Cayuga Language). |
| Mature Applicants | A Mature Applicant is eligible for offers of admission if they meet the following requirements:<br>○ Not eligible based on OSSD transcript or equivalent<br>○ Mature applicants aged 19 and over;<br>○ Applicants who are not currently in secondary school;<br>○ Completion of a pre-admission assessment regarding Gayogo̲hó:no̲' Gawe̲no̲dahgo̲h (Cayuga Language). |

# Application Process

All university and signature program applications are processed directly through the SNP website, where an application link is provided. Unofficial transcripts will be accepted for the purposes of assessing previous secondary and postsecondary academic work; however, the applicant must submit their official transcripts as outlined in their letter of acceptance. It is the responsibility of the applicant to provide these documents in a timely manner, as specified by the Registrar's Office. Once submitted, transcripts become the property of SNP, and must be retained in accordance with recordkeeping and/or regulatory requirements.

In exceptional circumstances transcripts can be returned to applicants. For admission purposes SNP must retain a copy of the original transcript, however, should a student request the original be returned the following process must be followed:

1. Student must request transcript copy and provide written explanation of exceptional circumstance(s) necessitating the request for the original transcript to be returned.

2. SNP is to make a legible copy of the transcript document, and it must be stamped as a verified "copy of original."

There is a $30.00 non-refundable processing fee for applications, which can be paid via electronic transfer or credit card. Six Nations Polytechnic will send an acknowledgement letter via e-mail to prospective candidates upon receipt of their application. This letter may include specific program information relevant to special admission requirements and/or pre-admission testing. Assistance with completing the admissions application is available from the Admissions Officer. Students are encouraged to retain their admission decision communiques, as these documents are often needed for the purposes of applying for external funding and scholarships.

## Notice of Admission Decision & Response Deadlines

Complete applications (i.e., those for which payment has been received, and all supporting documents have been provided) are considered according to the admissions criteria for individual programs. Admission files are reviewed, and a basis of decision is recorded (i.e., admissible, or not admissible based on the appropriate applicant category). Students must respond to their Offer of Admission by the stated deadline on their letter to reserve their seat in the program. Students are encouraged to retain their admission decision communique, as these documents are often needed for the purposes of applying for external funding and scholarships.

## Conditional Offers of Admission

An applicant who does not currently meet all the admission requirements but is enrolled in the required courses for the program to which they have applied may be eligible to receive a Conditional Offer of Admission. These types of offers can be extended in circumstances where the applicant has provided sufficient evidence to suggest that they are likely to meet the admission requirements for the program by August 15 for the Fall Term. For example, applicants who are currently enrolled in high school may not have all the OSSD requirements completed at the time of application. However, if they supply SNP with supporting information to demonstrate that they are on track for successful completion of all the OSSD requirements (i.e., interim grades from Semester 1 of Grade 12, and confirmation of enrolment of the balance of any outstanding OSSD requirements), then they will be considered for a Conditional Offer of Admission.

Applicants who receive a Conditional Offer of Admission due to requirements in progress or pending documentation must clear their conditions by the deadline stated in the applicant's offer of admission, or admission will be revoked for the current academic session. It is the sole responsibility of the applicant to meet all conditions outlined in the admissions process, and it is additionally the sole responsibility of the applicant to ensure that SNP receives timely updates relevant to the clearing of conditions (i.e., confirmation of enrolment in additional OSSD courses, submission of final transcripts, etc.).

## Waiting Lists

Waiting lists are established for oversubscribed programs and maintained up to the end of the registration period. Applicants will, on request, be informed of their relative position on the list, and Six Nations Polytechnic will advise applicants as soon as possible if space becomes available. Admission may be denied when the program and/or waiting list is filled, or when the admission requirements have not been met.

# Credit Transfer, Course Exemption & Advanced Standing

## Credit Transfer & Advanced Standing

### *From SNP to Other Institutions*

For students seeking to transfer course credits to other institutions, SNP will provide official transcripts only as requested by the student.

### *From Other Institutions to SNP*

When evaluating transfer credit, SNP assesses course equivalencies at the time of admission. Along with assessing equivalency, SNP will also consider the grade received at the previous institution. Assessment also ensures that learning outcome standards of the admitting program are met. Assessments are completed by an assessment team, as necessary, and will consider advanced standing or transfer credit when students have earned program or course credit from a recognized, accredited institution (or affiliate as evidenced by formal agreement) as determined through Universities Canada membership or an equivalent organization in the country of study.

If you are transferring to Six Nations Polytechnic from another postsecondary institution, or have completed prior courses at a recognized, accredited institution (or affiliate, as evidenced by formal agreement) you must have your previous postsecondary studies assessed for transfer credit. The time it takes to assess transfer credit depends on several factors, including the completeness of your application file and the timing of submission of supporting documents, including:

o  official transcripts
o  course descriptions

Failure to resolve any admission conditions, such as requests for additional documentation, may result in cancellation of enrolment and rescinding the offer of admission.

### Advanced Standing

Applicants to Six Nations Polytechnic may be eligible for other than first-semester admission following an evaluation of previous postsecondary learning. Applicants must nevertheless apply, and appropriate transcripts and course outlines must be submitted along with the application or as requested. Advanced standing may be granted through:

o  Articulation agreements, which are negotiated and signed between other educational institutions or programs and SNP, and in which the program being articulated has high affinity to a corresponding SNP program.
o  Students can receive advanced standing into the appropriate term of their program provided the minimum accepted grade or achievement level for credit recognition has been attained.
o  Degree completion arrangements have been established for graduates of the Ogwehoweh Language Diploma (OLD) Program. OLD students are eligible for a maximum of 48 units toward their degree, allowing them to enter in the second term of year 2 of the Bachelor of Arts in Ogwehoweh Languages, provided they meet the following requirements: they graduated with a minimum grade of a C (63-66%); and they complete core courses (Introduction to Language, Language in Motion, Introduction to Orthography, and Intermediate Grammar) with a passing mark of C (63-66%).

## Guidelines & Procedures

Advanced Standing & Transfer Credit is assessed at the time of application to the program and is communicated to applicants as part of the admissions process. A minimum of 50% of all required courses from a program of study must be completed through SNP for a student to graduate from the program, with the exception of the Ogwehoweh Language Diploma program. The principles governing acceptance of credits from another institution are:

- credit recognition and transfer must be consistent with defined course and program requirements and must protect the integrity of the structure and rigour of the defined program being considered;
- credit transfer must not exceed the allowable limits for all programs;
- the minimum grade requirement for each course must be met.

Successful credit transfer will be reflected on SNPs transcripts as "TC – Transfer Credit." The process for advanced standing and credit transfer includes the following conditions and procedures:

1. Generally, courses will be considered for advanced standing and credit transfer if they were completed within the previous 5 years. Courses that are beyond these limits are still eligible for consideration, provided the subject matter is one that does not have significant variance in content or learning outcomes.

2. In determining the eligibility of a course for credit transfer, a minimum of 80% equivalency of learning outcomes or content between the previously completed course and the SNP course must exist for that course to be considered. The learner must have attained a minimum grade of C- (60-62%) in non-core courses and C (63-66%) in core courses to be eligible for advanced standing or credit transfer, or minimum grades that may be otherwise defined for a specific program.

3. Requests for advanced standing and credit transfer must be submitted directly to the Registrar's Office and must be accompanied by official transcripts and other documentation as required (i.e., detailed course outlines). Requests will not be processed unless accompanied by all necessary documentation.

4. Advanced standing and transfer credit decisions are made at the point of admission into the SNP program. Applicants may be required to provide additional course level information and detail (such as course outlines/syllabi) so that appropriate assessment can occur. Highly specialized programs may yield a reduced opportunity for transfer credit eligibility.

5. Advanced standing may require bridging courses or the completion of additional courses.

6. Decisions on credit transfer will be communicated to the applicant by the Registrar's Office. If granted, a grade of "TC" (transfer credit) will be applied to the student's transcript for the requested course(s).

7. The University Consortium Year 1 Program does not assess transfer credit. Learners may apply for transfer credit consideration when they apply to a university consortium school upon completion of their studies in the SNP-University Consortium Year 1 Program.

## Review of Transfer Credit

SNP students who wish to apply for further review of their transfer credit assessment must do so prior to the drop and add period of their initial enrolment. Students are encouraged to seek academic advising from the Student Success Officer to ensure transfer credit and course selections align with degree requirements.

# Fees

## General Information

Six Nations Polytechnic aims to set tuition fees for its programs in line with other Ontario institutions, but those fees may differ based on actual program costs. In addition to tuition, ancillary fees will apply. Further, on an individual basis, additional costs may be incurred for field trips, learning materials, or equipment.

An individual who has registered as a listener or to audit a course on a non-credit basis will be required to pay 50% of the course tuition and ancillary fee. See the policy on Registration for complete details about auditing courses.

Upon registering in a course, students become responsible for all financial obligations to Six Nations Polytechnic, regardless of the source of their funding, and take on the additional responsibility to be aware of all financial and academic deadlines and to ensure they are officially registered. Students who register for courses but do not attend classes are still responsible for all fees.

### Gayogǫhǫ́:nǫ' Gawęnǫdahgǫh Cayuga Immersion Tuition & Ancillary Fees

Tuition and ancillary fees for the Gayogǫhǫ́:nǫ' Gawęnǫdahgǫh Cayuga Immersion program are currently under review.

### University Tuition & Ancillary Fees

|          | Ancillary Fees | Tuition    | TOTAL FEES |
|----------|----------------|------------|------------|
| 3 units  | $54.60         | $703.80    | $758.40    |
| 6 units  | $109.20        | $1,407.60  | $1,516.80  |
| 9 units  | $163.80        | $2,111.40  | $2,275.20  |
| 12 units | $218.40        | $2,815.20  | $3,033.60  |
| 15 units | $273.00        | $3,519.00  | $3,792.00  |
| 18 units | $327.60        | $4,222.80  | $4,550.40  |
| 21 units | $382.20        | $4,926.60  | $5,308.80  |
| 24 units | $436.80        | $5,630.40  | $6,067.20  |
| 27 units | $491.40        | $6,334.20  | $6,825.60  |
| 30 units | $546.00        | $7,038.00  | $7,584.00  |

### *Breakdown of Ancillary Fees*

|                         | Fee per 3 Units |
|-------------------------|-----------------|
| IT Fee                  | $18.50          |
| Administrative Services | $3.60           |
| Student Services        | $13.50          |
| Program Resources       | $15.00          |
| Capital Costs           | $4.00           |
| TOTAL                   | $54.60          |

*Estimated Book Costs for students enrolled in either the Bachelor of Arts in Ogwehoweh Languages or the University Consortium Year 1 Program, in a full-time course load, are projected at $800.00 annually.

# Payment of Fees

## Deadlines

Tuition payment deadlines are determined based on the funding source being accessed by the student.

### *External Sponsorship*

A student accessing external sponsorships to pay for tuition and ancillary fees (i.e., PSSSP/First Nation Band Funding and/or employer tuition sponsorship programs) are required to provide confirmation of tuition sponsorship by the time of enrolment. It is the sole responsibility of the student to ensure that they remain in good standing with their funder, including submitting all required documents on time. The student is responsible for providing a letter from sponsoring agency confirming the sponsorship, at the time of course registration.

### *Ontario Student Assistance Program (OSAP)*

Students who are accessing OSAP funding to pay for their tuition and ancillary fees are expected to have submitted their application at the time of registration (SNP reserves the right to confirm that an OSAP application is underway for students who are registering and planning to pay via OSAP funding). It is the sole responsibility of the student to ensure that they have completed all requirements for the OSAP funding application in a timely manner to support a timely decision on their funding.

### *Self-Funded*

Students who will be generating a payment directly to SNP to cover the cost of their tuition and ancillary fees.

## 2023/24 Fee Payment Deadlines

|  | Fall Term Payment | Winter Term Payment |
|---|---|---|
| External Sponsorship | September 21, 2023 | January 19, 2024 |
| OSAP | October 1, 2023 | January 31, 2024 |
| Self-Funded | September 21, 2023 | January 19, 2024 |

## Payment Options

Fees for the academic year must be paid per the fee payment deadlines, as set by the Registrar's Office. Students intending to apply for funding are advised to complete their application as early as possible. Where fees will be offset by external funding (including scholarships/bursaries, and First Nation's Education Authority or Postsecondary Education Office funding), a sponsorship letter confirming the amount of the funding must be provided, and the portion of fees not covered by that funding must be paid in full prior to the fee payment deadline. If the amount of the OSAP award is insufficient, or if OSAP is denied, the student is responsible for the outstanding balance.

Six Nations Polytechnic accepts the following options for tuition and application fee payments:

o   credit (Visa or Mastercard)
o   debit
o   e-transfer
o   certified cheque

## Non-Payment of Fees

Students with an outstanding account will be ineligible to receive grades, examination results, transcripts, certificates, diplomas, degrees or awards until all amounts owed to Six Nations Polytechnic are paid. Students will be prevented from further course registration if they have an outstanding account (i.e., for Fall Term if there is a previous Winter/Summer Term with an outstanding account). SNP reserves the right to deregister students with outstanding accounts after more than one term. Graduates who have outstanding accounts with SNP will be permitted to attend convocation but will not receive their diplomas/degrees until their student accounts have been cleared. If a student declines to pay their fees in full, they may be refused admission to SNP or may be asked to withdraw with all privileges suspended, and fees to the date of withdrawal will be assessed.

## Tax Receipts

A tax certificate for fees assessed during the calendar year and eligible for the education deduction (T2202A) will be provided in February. Students are required to provide their Social Insurance Number (SIN) at the time of enrolment to facilitate this requirement.

## Confidentiality of Student Fee Information

SNP gathers and handles all student personal information in accordance with the Freedom of Information and Protection of Privacy Act. Student fee information is treated as confidential and, in most cases, only released to the individual student. Students may request SNP to share information with their financial sponsor to facilitate future payments. In such cases, students should coordinate with the Registrar's Office to complete the necessary paperwork.

# Fee Refunds

Application fees are non-refundable. Ancillary fees are non-refundable after the last day to add or drop a course.

Students are responsible for the academic outcome and financial implications of all courses they have registered for. All students are encouraged to meet with a Student Success Officer if they are uncertain about planning their course load, or if circumstances, such as illness or extenuating personal matters, may impact their ability to meet academic requirements.

Enrolment Changes (Revising Course Selection) Prior to Registration Deadline: The last day for making changes to course enrolment in each term is posted yearly in Sessional/Key Dates ("Last day to add or drop a course, or to revise registration without financial/academic penalty"). It is important that students are familiar with these dates at the start of each term and plan their registration accordingly. Students have until this deadline to add and drop courses in each term. Courses dropped by the Registration Deadline are fully removed from the student's record and a refund for the tuition and ancillary fee is given.

Withdrawing from Courses Without Failure by Default: After the initial enrolment/course registration deadline, students can still withdraw from courses up to the Final Cancellation Date in each term, per the Course Withdrawal Schedule (next page). This deadline can be found in Sessional/Key Dates and the Course Withdrawal Schedule.

If a student chooses to drop/cancel a course(s) from their term schedule, they may be charged a partial or full fee, determined by the date on which the course was removed. In the case of removal of courses, please note the financial implications of a "dropped" course versus a "cancelled" course:

○ A *dropped course* is any course removed from the student's enrolment *before* the last day to add or drop a course within the given term (indicated on the chart of Sessional/Key Dates); these courses are removed from the student's academic record. Students will be reimbursed for dropped courses. See the section on Fees and the Course Withdrawal Schedule for detailed information on refunds for dropped and cancelled courses.

Financial consequences may ensue, including reduced OSAP entitlement, loss of scholarships, change from full time status, etc.

○ A *withdrawn course* is any course removed from the student's enrolment *after* the registration deadline and *before* the last day to do so without academic penalty within the given term (indicated on the chart of Sessional/Key Dates); these courses remain on the student's academic record with the notation "W" (course withdrawal) but are not used in the calculation of their average or academic standing. Students do not receive a full refund for withdrawn courses. See the Course Withdrawal Schedule. Courses cannot be cancelled beyond the last date to cancel as indicated by term. Following this date, students will receive a final grade for all courses they are enrolled in.

Refunds for dropped/cancelled courses are first applied against other debts owed to SNP. Any remaining amount will be refunded either by direct deposit, if the student has enrolled in this service, or by cheque sent by postal mail to the student's address on file.

## Fall 2023/Winter 2024 Undergraduate Course Withdrawal Schedule

| Fall Term Courses – Fall Term courses start Tuesday September 4, 2023 | |
|---|---|
| Enrolment Changes up to September 20, 2023 (Add/Drop Deadline) | No Charge |
| September 21 – October 1, 2023 | 20% Charge |
| October 2 – 8, 2023 | 30% Charge |
| October 9 – 15, 2023 | 40% Charge |
| October 16 – 22, 2023 | 50% Charge |
| October 23 – 29, 2023 | 60% Charge |
| October 30 – November 5, 2023 | 70% Charge |
| November 6 – 12, 2023 | 80% Charge |
| November 13 – 20, 2023 | 90% Charge |
| November 20, 2023 – *last day to cancel without academic penalty* | |
| November 21, 2023 – *no refund after this date* | 100% Charge |

| Winter Term Courses – Winter Term classes start Monday January 8, 2024 | |
|---|---|
| Enrolment Changes up to January 22, 2024 (Add/Drop Deadline) | No Charge |
| January 23 – 28, 2024 | 20% Charge |
| January 29 – February 4, 2024 | 30% Charge |
| February 5 – 11, 2024 | 40% Charge |
| February 12 – 18, 2024 | 50% Charge |
| February 19 – 25, 2024 | 60% Charge |
| February 26 – March 3, 2024 | 70% Charge |
| March 4 – 10, 2024 | 80% Charge |
| March 11 – 20, 2024 | 90% Charge |
| March 20, 2023 – *last day to cancel without academic penalty* | |
| March 21, 2024 – *no refund after this date* | 100% Charge |

Note: In the event that SNP's observance of Midwinter Break occurs during the "Add/Drop Period" (per the Academic Sessional Dates), the Registrar's Office will supply a revised version of the Academic Sessional Dates, as well as a revised version of the Cancellation Schedule.

## Spring/Summer 2024 Undergraduate Course Cancellation Schedule

| Spring Term Courses – Spring Term courses start May 6, 2024 | |
| --- | --- |
| Enrolment Changes up to May 13, 2024 (Add/Drop Deadline) | No Charge |
| May 14 – 20, 2024 | 20% Charge |
| May 21 – 27, 2024 | 40% Charge |
| May 28 – June 3, 2024 | 60% Charge |
| June 3 – 9, 2024 | 80% Charge |
| June 10, 2024 -- **Last day to cancel without academic penalty** | 100% Charge |
| Summer Term Courses – Summer Term courses start June 24, 2024 | |
| Enrolment Changes up to July 2, 2024 (Add/Drop Deadline) | No Charge |
| July 3 – 8, 2024 | 20% Charge |
| July 9 – 15, 2024 | 40% Charge |
| July 16 – 22, 2024 | 60% Charge |
| July 23 – 26, 2024 | 80% Charge |
| July 29, 2024 -- **Last day to cancel without academic penalty** | 100% Charge |

# Financial Support

## Funding

Several funding opportunities are available for students enrolled at Six Nations Polytechnic, basic information on which is provided below. For assistance with applications and details on submission, students should contact the Six Nations Polytechnic Financial Aid Officer. Students are advised to apply for funding as early as possible.

### Ontario Student Assistance Program (OSAP)

The Ontario Student Assistance Program (OSAP) provides eligible Ontario students with various types of assistance based on financial need. This assistance is intended to supplement, not to replace, the resources of students and their families. Online application procedures and deadlines for applications are available on the OSAP website. Applications are first available in May. OSAP also provides assistance for eligible students with disabilities to obtain funding to offset the costs associated with educational services and/or equipment.

### Postsecondary Student Support Program

Eligible status Indian or Inuit students who plan to pursue postsecondary studies on a part-time or full-time basis, and who are registered with an eligible postsecondary institution, may qualify for financial support through the Postsecondary Student Support Program. These students should contact their local band office, Inuit-designated organization, or Indigenous Services Canada to apply.

### Niagara Peninsula Aboriginal Area Management Board

The Niagara Peninsula Aboriginal Area Management Board provides training programs and services to individuals, employers and training institutions in urban and rural areas located in Southern Ontario.

### Grand River Employment and Training

Grand River Employment and Training's mandate is to help secure employment for Onkwehon:we of the Grand River Territory, regardless of residency.

# Scholarships, Bursaries, and Financial Awards

## Bursaries

### Indspire

Indspire provides financial assistance to Indigenous students through its Building Brighter Futures: Bursaries, Scholarships and Awards Program. Scholarships are based on academic merit; bursaries are based on financial need; awards are based on both academic merit and financial need; and 'incentives' encourage students to stay in school or reward successful completion of each period of a program or final completion of a program. Applications are available on the Indspire website.

### Dreamcatcher Charitable Foundation

The Dreamcatcher Charitable Foundation is passionate about encouraging youth to pursue and complete their educational goals. Their focus in this sector is on educational activities that support and encourage youth to pursue and complete their education with the goal of developing future leaders for Indigenous communities. Though educational support for Indigenous students is mainly provided by the Canadian Federal Government and/or Chief & Council, the Dreamcatcher Charitable Foundation can provide limited assistance under unique circumstances.

## Awards

### Harvey Longboat Sr. Memorial Scholarship

Six Nations Polytechnic offers a scholarship in memory of Harvey Longboat, Sr. During his term with the Six Nations Polytechnic Board of Governors, Harvey created the philosophy by which SNP strives to function, in addition to inspiring and guiding the school with his educational experience and knowledge of the culture. Six Nations Polytechnic's Harvey Longboat Sr. Memorial Scholarship is awarded to a full-time SNP student enrolled in the University Consortium Year 1 Program who has the highest overall average achieved during the academic year, earning a minimum of 12 units of course credit. This scholarship does not require an application, SNP will select the recipient based on the requirements outlined above.

### Marge & Reg Henry Cayuga Language Award

This award is dedicated in memory of Marge and Reg Henry, who were highly respected for their knowledge in Longhouse traditions and languages. Both fluent in the Cayuga language, Marge and Reg worked diligently at promoting the preservation of the language and left the legacy of the Henry Orthography, a phonetic writing system used to inscribe the Cayuga language. Six Nations Polytechnic's Marge and Reg Henry Cayuga Language Award is awarded to a full-time SNP student achieving the single highest grade in a Cayuga language course of the University Consortium Year 1 Program and demonstrating a commitment to maintaining and preserving the Cayuga language. This scholarship does not require an application, SNP will select the recipient based on the requirements outlined above.

## Vina Loft Mohawk Language Award

This award is dedicated to the memory of Vina Loft. Vina was a fluent Mohawk speaker who worked at promoting the spoken language in many ways. Her first dedication to the retention of the language was to teach all her own children to speak Mohawk. Six Nations Polytechnic's Vina Loft Mohawk Language Award is awarded to a full-time SNP student achieving the single highest grade in a Mohawk Language course of the University Consortium Year 1 Program and demonstrating a commitment to maintaining and preserving the Mohawk language. This scholarship does not require an application, SNP will select the recipient based on the requirements outlined above.

## WP Financial Award

WP Financial is well known to many of the First Nations to whom it provides service and is pleased to offer something back to those communities. This award will go to full-time students in college or university programs offered at Six Nations Polytechnic, who have demonstrated excellence in academics and have contributed to the Indigenous community. This scholarship does not require an application, SNP will select the recipient based on the requirements outlined above.

# In Course Policies & Regulations

By applying for admission, each student becomes bound by the policies and regulations of Six Nations Polytechnic.

# Grades

## Grading System

| Grade | Points | Percentage |
|-------|--------|------------|
| A+ | 12 | 90-100% |
| A | 11 | 85-89% |
| A- | 10 | 80-84% |
| B+ | 9 | 77-79% |
| B | 8 | 73-76% |
| B- | 7 | 70-72% |
| C+ | 6 | 67-69% |
| C | 5 | 63-66% |
| C- | 4 | 60-62% |
| D+ | 3 | 57-59% |
| D | 2 | 53-56% |
| D- | 1 | 50-52% |
| F | 0 | 0-49% |

In addition to these grades, student academic records and transcripts may contain the following notations:

- AU: audit
- CC: course cancelled
- CG: credit granted (credit transfer)
- TC: transfer credit
- INC: incomplete

- o   IP: In Progress
- o   MT: midterm mark (not final)
- o   N/A: grade not available/course in progress
- o   UW: unofficial withdrawal
- o   W: withdrawal
- o   P: pass
- o   COM: complete
- o   NC: not complete

# Grading Procedures

In the first class of the term, for every course, Instructors will distribute a syllabus or written account of the course policy on assignments, tests, final exams, participation, and attendance, and any other practical or field component. A copy of this material is also provided to the Registrar's Office. SNP Instructors will provide all students with their grade to date one week prior to the date to withdraw from a course without academic penalty (see the chart of Sessional/Key Dates). Instructors may not provide final grades in any form prior to the official release of grades by the Registrar's Office. The release of grades is contingent upon the student's having no outstanding financial obligations to the school. Course grades must be submitted by Instructors by the deadline provided by the Registrar.

Students will be made aware of their current grades received on assessments via the D2L/Brightspace gradebook. Log into your D2L account and select 'Grades' from 'Assessments' in the top toolbar of the given course.

Final grades are released by the Registrar's Office and will be made available on MySNP. Login to mysnp.snpolytechnic.com and select Grades. Next, select the term you wish to view your grades for.

# Grade of "Incomplete"

Students who have not completed all course requirements or final exams by the end of term due to extenuating circumstances may apply for approval from the Instructor for a temporary Incomplete (INC) grade.

If approved, all outstanding work must be submitted by the approved deadline, to a maximum of 30 days beyond the end of term. An Incomplete grade will be updated and approved only when all other course work is up to date. After 30 days, a final grade will be recorded per the course outline.

Students who anticipate difficulty completing course work throughout the term are advised to consider a course withdrawal (see Course Withdrawal Schedule) and to meet with the Student Success Officer for assistance with academic planning.

Note:  Students enrolled in a course for which confirmation of the INC grade is a prerequisite must obtain permission to retain enrolment

# Grade Review of Course Work

## Review of Course Grades

Students who disagree with, or do not understand, a grade for an assignment or test, may request a review of that grade. Students must keep all written work returned to them by the Instructor during the term and make any work available that forms part of the grade to be reviewed. The first step in requesting a review of a course grade is to contact the course Instructor, within 7 days of receipt of the original grade, to discuss the evaluation.

If the Instructor confirms the original grade, and the assignment or test is worth at least 20% of the overall course grade, the student may refer the matter to the Unit Manager within 7 days of the meeting with the Instructor. This request must be made in writing, and clearly state the reasons for the request. Students should note that, at this level, requests for a review of a course grade can result in either the maintaining, raising, or the lowering of the grade in question. If the Unit Manager determines that the complaint has merit, they will initiate a re-evaluation of the student's work by another Instructor with competence in the same field, within 15 days. In the case of a serious discrepancy between the second and original evaluation, the Unit Manager will review the two evaluations and their justifications and issue a decision.

The grade determined by means of this final review will be recorded as the final, official grade, whether it is higher, lower, or the same as the grade previously awarded; there is no further review avenue.

# Academic Status & Standing

## University Programs

### Academic Review

This formal review is an assessment of a student's performance based on final grades, to determine eligibility to continue in a program or to graduate. Academic Review will result in the determination of Academic Standing as noted below. Reviews will take place in May and August, provided the student has attempted at least 18 units of work since the last review or is a potential graduand.

During the formal review timeframe, students will also have their current level assessed. Levels are assessed as follows:

| Level | Units Completed |
|---|---|
| Level 1 | 0-27 units |
| Level 2 | 30-57 units |
| Level 3 | 60-87 units |
| Level 4 | 90 units and above |
| Level 9 | Continuing student |

Students who are in level 9 are not registered in a program and are taking classes as a Continuing Student.

## *Academic Standing*

Failing to meet the passing grade requirements in any one individual course will result in an 'F' on the student's academic record. Any failed course must be repeated if it is a required course for the program, or it must be repeated or replaced to complete total units required for program. The passing grade for all courses, unless otherwise specified in the course or program outline, is 50%.

| Academic Standing Category | Detail |
|---|---|
| Good Standing | Student has met minimum grade requirements to continue in program without restriction. Cumulative grade average required to confirm Good Standing is a minimum of 60%, with core course grade requirements as stated by program. <br> Students enrolled in the Honours Bachelor of Arts in Ogwehoweh Languages (HBAOL) program must maintain a minimum C (63-66%) average to be in Good Standing. |
| Academic Probation | For students in the Bachelor of Arts in Ogwehoweh Languages, the following rules apply: Students with a cumulative grade average less than 60% at time of review are not in Good Academic Standing. The first instance when cumulative average is from 50 – 59% the Academic Standing will be noted as "Academic Probation". Students on probation are required to raise their cumulative average to 60% in order to be in Good Standing at time of next review, usually following one year of full-time study. Students may be on Academic Probation only once. A subsequent review with cumulative average of less than 60% does not clear the probation and standing will be "May Not Continue". |
| | For students in the Honours Bachelor of Arts in Ogwehoweh Languages, the following rules apply: Students with a cumulative grade average less than 63% at time of review are not in Good Academic Standing. The first instance when cumulative average is from 50 – 62% the Academic Standing will be noted as "Academic Probation". Students on probation are required to raise their cumulative average to 63% to be in Good Standing at time of next review, usually following one year of full-time study. Students may be on Academic Probation only once. A subsequent review with cumulative average of less than 63% does not clear the probation and the student will be given the standing of "May Not Continue". |
| May Not Continue | Students who have not obtained the minimum cumulative grade average for their program or who have not increased their cumulative average as required after registration on Academic Probation, will be assigned an Academic Standing of "May Not Continue".  They are not eligible to enrol in courses but may apply for Reinstatement to a later academic term. |
| Withdrawn | Students who no longer wish to be enrolled in the program must connect with their Student Success Officer and complete the program withdrawal form. Withdrawn will be indicated on their transcript.  They are required to return their student card to the Registrar and may inquire with the Student Success Officer about future course enrolment, as noted in Readmission. |
| Suspended | Students whose enrolment is cancelled due to Student Conduct violations, or who are not eligible to enrol due to Academic Integrity violations, will have a notation of 'Suspended' added to their transcript. Future enrolment requests will be considered by the Registrar, with reference to the appropriate policy as indicated. |
| Approved to Graduate | Students who have met the minimum grade requirements and satisfied all degree requirements for their program are approved to graduate. This status confirms that the degree will be awarded. |

*Reinstatement*

A student who wishes to re-enter a program after a mandatory withdrawal from an SNP program must complete the Reinstatement Request Form and submit it to the Registrar's Office. The Reinstatement Request Form must clearly demonstrate the circumstances that impacted academic standing and indicate whether those circumstances have been resolved. The student may also include relevant documentation, for example a letter from a physician outlining a contributing medical condition. Reinstatement requests will be carefully reviewed; consideration will include the student's academic performance before and after admission to SNP, as well as the nature of the reasons cited in the application letter and accompanying documentation. Students are encouraged to submit their request for review as early as possible. Reinstatement is not guaranteed.

Following reinstatement, the student will be on Academic Probation and their cumulative grade point average (GPA) will be reset to zero-on-zero units. The student may retain previously earned credit for courses successfully completed. If the student's cumulative GPA falls below 60% at any academic review after reinstatement, the student will be assigned an academic standing of May Not Continue. Students previously enrolled in the Honours Bachelor of Arts in Ogwehoweh Languages (HBAOL) are not eligible for reinstatement into an Honours program. Previous HBAOL students can apply for reinstatement into the Bachelor of Arts in Ogwehoweh Languages (BAOL) program. If they wish to proceed with the HBAOL program, they must be in Good Standing after their most recent review in the BAOL prior to requesting a program transfer. Eligibility to graduate also requires students to obtain the core and non-core grade point averages at graduation. See admission category reinstatement for more information. Second Degree students may be reviewed on a case-by-case basis.

## Gayog̲ohǫ́nǫʼ Gawę̲nǫdahgǫh Immersion Program

Students enrolled in the Gayog̲ohǫ́nǫʼ Gawę̲nǫdahgǫh (Cayuga Language) Immersion Program will be reviewed after each term (e.g., Fall, Winter, Spring, Summer, etc.). The frequency of review is increased due to the accelerated nature of the program. To progress in good standing or be approved to graduate, students must maintain a passing grade (COM) in each of the core courses.  If a student receives a failing grade (NC) in two courses, the student will be put on Academic Probation. Students may be on academic probation only once. A subsequent review of a failing grade (NC) does not clear the probation and a standing of May Not Continue will be assigned. Students would then apply for reinstatement at the next intake.

The Gayog̲ohǫ́nǫʼ Gawę̲nǫdahgǫh (Cayuga Language) Immersion uses the following notations, according to the SNP grading system:

- ○ COM: complete
- ○ NC: not complete

# Confidentiality of Student Information

SNP maintains all student personal information collected in strict confidentiality, except where the student has given written permission for its release, and in other particular circumstances (as outlined below), in alignment with the *Freedom of Information and Protection of Privacy Act*.

## Use of Student Information

SNP only requests student information that is essential to its operation. By completing an application for admission to Six Nations Polytechnic, students accept the school's right to collect pertinent personal and academic information. This information is used to assess their admission qualifications; maintain a record of their academic performance; determine their eligibility for awards, scholarships, and funding; and allow SNP to undertake its academic obligations. Students further agree that the information contained in their application file, and in their subsequent student file, may be relayed, on a need-to-know basis, to those staff members, faculty members, and Instructors

who are responsible for overseeing their academic and financial affairs while they are enrolled. All documentation provided to Six Nations Polytechnic to support an admissions application, transfer credits, advanced standing, applications for awards or scholarships, or any academic petition or appeal becomes the property of SNP. This information will not be released or redirected. The school strives to ensure the security and privacy of student information through the development and application of secure access systems, clear policies, and the training of staff and Instructors in confidentiality measures.

## Release of Student Information

No student information will be released to anyone other than the student themselves, without written permission of the individual concerned, except in cases involving the safety and security of the student, a breach of the law, compliance with legal requirements (such as disclosures to Statistics Canada), compelling and compassionate circumstances, or as otherwise permitted under the *Freedom of Information and Protection of Privacy Act*. Certain information pertaining to graduates (such as their degree, date conferred, and awards received) is not considered confidential but public information, and is routinely disclosed by, for example, being printed in the convocation program. Requests for information from other organizations, including academic institutions, or parents/guardians, will not be honoured unless given explicit written permission from the student.

## Student Access to Information

SNP students may consult their file by making an appointment with the Registrar's Office, and may request, in writing, a formal correction of any errors found therein.

# Academic Consideration

The staff and Instructors at Six Nations Polytechnic understand that, from time to time, students may face difficulties in completing their coursework due to extenuating circumstances. *Students are encouraged to meet with a Student Success Officer (SSO) any time they are uncertain of their course load, or if circumstances may impact their ability to maintain academic commitments.*

If students encounter a personal or medical situation that may affect their academic outcomes, they must contact their Instructor(s) promptly to discuss any impact to their participation or coursework. The Instructor(s) will attempt to work with the student to make appropriate arrangements. Students are also encouraged to connect with the Student Success Officer to confidentially discuss extenuating circumstances and when supporting documentation may be required. Any misrepresentation of personal or medical circumstances will be handled according to the policy on Academic Integrity.

*Final Exams*

Requests to make up a missed final exam are submitted to the Student Success Officers. The student must complete a petition for special consideration – application for deferred examination. This requires approval and supporting documentation may be requested. It is the student's responsibility to contact the SSO and complete the required form within 5 business days of the missed exam, if they are seeking approval to write a final exam that has or will be missed. Academic considerations for final exams are reviewed separately from the Missed Work Policy.

Deferred exams may be scheduled within the exam period or within 30 business days from the end of the term. Your Instructor/Unit Manager will be in touch via your SNP email to notify you of a time and date to write your exam. Deferred exams will not be deferred for a second time. No accommodations will be made for a missed deferred exam. It is the student's responsibility to know the date, time, and location of their deferred exam.

A *Petition for Special Consideration* may be submitted:

o   On the grounds that Six Nations Polytechnic rules, requirements and/or regulations have not been properly or fairly applied to your circumstances; or

- You may request relief from a Six Nations Polytechnic rule, requirement and/or regulation because of extenuating circumstances, such as medical or compassionate grounds.

Six Nations Polytechnic has the responsibility to ensure that academic requirements are met in a manner that is equitable to all students. Deadlines and regulations are strictly adhered to. The Petition process provides assistance to students whose academic outcome may be impacted by legitimate difficulties.

*Missed Work Policy*

This policy provides students with accommodation in the event they are unable to submit course work for personal or medical reasons. Request for relief from missed work must meet the following conditions:

Stream 1:
- Missed work must be worth less than 25% of the final grade
- The policy will cover any missed work within a three-day window – for example, if you are ill from Wednesday to Friday, you can include any missed work under 25% within that time frame
- One request is allowed per term
- Supporting documentation is not required
- Requests for relief must be made within 5 calendar days of the deadline of the missed work
- The missed work cannot be a final exam or equivalent assessment (i.e., Final Paper)
- This policy does not apply to course work that has already been submitted
- The Student Success Officer will notify the Instructor and Unit Manager of the approval and will indicate what assignment(s) will be accommodated

Stream 2 (Escalated Relief Requests):
- Medical or personal situations lasting more than three (3) calendar days
- Missed academic work worth 25% or more of the final grade
- Any request for relief in a Term where the "Missed Academic Work Self-Reporting Form" tool has been used previously in that term
- Requests made under Stream #2 (Escalated Relief Requests) require the student to submit verification documentation to support their request for relief (e.g., "Six Nations Polytechnic Student Health Form")
- Requests for relief must be made within 5 calendar days of the deadline of the missed work
- The Student Success Officer will notify the Instructor and Unit Manager of the approval and will indicate what assignment(s) will be accommodated

Students must contact their Student Success Officer or the Accessibility Navigator within the 5-day period to fill out the Missed Academic Work Self. Please see the full policy for more details. It is the student's obligation to follow-up with the course instructor to confirm an agreed upon course work alternative/relief plan. Failure to do so may negate the opportunity for academic relief.

# Examinations

## Student Responsibilities

- Students must be available for the entire examination period, as listed in the chart of Sessional/Key Dates. Examinations will not be rescheduled for purposes of student travel.
- Students must arrive on time to complete their exam.
- Students with disabilities who require examination accommodation must contact the Accessibility Navigator at the start of term, or as early as possible, to arrange an accommodation plan.

## Examination Regulations

- o No student will be admitted more than 30 minutes after the start of any examination. No extra time will be allowed for a student who arrives late to an examination.
- o Students may bring into the examination room only what is necessary to write the test. All items not required to write the examination must be left at the side of the room, at the student's risk.
- o No learning resources (including but not limited to books, papers, instruments, communication or electronic devices, and cell phones) may be used in examinations, unless specified by the Instructor or Accessibility Navigator. Invigilators will check for compliance.
- o No food is permitted. Drinks must be in a spill-proof, clear container. (Note: if examination takes place in the computer lab, no food or drinks are allowed.)
- o No form of communication between students is permitted, unless specified by the Instructor.
- o SNP makes every effort to ensure that examination papers are properly prepared; however, it is the responsibility of the student to check the paper and to bring any discrepancies to the attention of the invigilator.
- o Students who are unwell during the examination and are unable to complete the examination must report to the Instructor or invigilator.
- o Students may not remove examination books or supplies from the examination room.

## Examinations in Progress

From time to time, unforeseen problems arise during examinations, such as fire alarms, power failures, defective papers, or the unforeseen absence of the Instructor or invigilator. When such an irregularity occurs, students will be advised on appropriate procedures; as always, students are responsible for monitoring all course communications and following up as required.

# Graduation

## Confirming Eligibility to Graduate

It is the student's responsibility to submit written confirmation of their intent to graduate through their MySNP account. Eligibility to graduate requires confirmation that all degree requirements will be met following successful completion of current term course enrolment.

Upon graduation, the student's academic record for that degree, diploma, or other credential is fixed, and no additional courses, course, or program withdrawals, etc. can be included in the academic standing at the time of graduation. Students who cannot attend convocation will have their degree mailed to the home address on file unless they have made other arrangements with the Registrar's Office prior to the date of the ceremony.

### *Graduation Requirements:*

**Bachelor of Arts in Ogwehoweh Languages**

In order to graduate from this program, students must meet the following requirements:

- o a minimum overall average of C-/60-62%
- o satisfaction of all academic requirements of the program
- o a minimum weighted average of C/63-66% in courses designated as "core courses".

**Honours Bachelor of Arts in Ogwehoweh Languages**

In order to graduate from this program, students must meet the following requirements:

- o a minimum overall average of C/63-66%
- o satisfaction of all academic requirements of the program

     o    a minimum weighted average of C/63-66% in courses designated as "core courses".

## Transfer to Graduate

Students enrolled in an Honours degree program may transfer to graduate with a Bachelor degree, with permission from the Registrar's Office. The student must complete all program course requirements for the Bachelor degree, have a minimum of 90 units, and be in Good Standing. Students intending to transfer from HBAOL to BAOL must contact their Student Success Officer (SSO) as soon as possible. The student is responsible for identifying this choice with their SSO in accordance with graduation approval dates.

## Transcripts, Degrees, and Diplomas

After graduation, and if all financial obligations to the school have been resolved, students may request an official transcript. Students who are not free of financial obligations to Six Nations Polytechnic at the time of convocation may participate in the ceremony but will not be eligible to receive their transcript, diploma, or degree. Students will be provided with printed degrees in both their Ogwehoweh name and the name on the student record, if selected by the student. For degree re-prints, students will be charged a $20 administration and printing fee. A re-print request can be sent to records@snpolytechnic.com.

## Second Degree

Applicants that have a Bachelor degree may be eligible to enroll into an Honours Bachelor degree, in the same or similar subject area. Six Nations Polytechnic graduates are encouraged to discuss their interest in a second degree with the Student Success Officer.
1. All course work for the second degree must be completed at Six Nations Polytechnic.
2. Programs that have significant course requirements overlap may not be eligible for a second degree.
3. Additional courses completed while in the first degree or courses completed as a Continuing Student may be applied towards a second degree at the discretion of the Registrar.
4. Students must meet the regulations for continuation and graduation as stated in the academic calendar for the program the student is enrolled in.
5. Students who are interested in completing a third degree must complete all program requirements in order to graduate from the third degree. Credit from the first two degrees will not be applied to a third degree. Professional degrees may have some exceptions to this policy (for example a Bachelor of Education program (B.Ed.)). Transfer credit from one degree can only be applied once to a subsequent degree.

# Registration

Note: The Gayogo̲hó̲nǫʼ Gawęnǫdahgǫh (Cayuga Language) Immersion program is offered only on a full-time basis.

## Full-time Studies

At Six Nations Polytechnic, full-time status for the Fall and Winter Academic Year is defined as 18-30 units of registered course enrolment, or a minimum of 9 units per term. Note: funders may have different definitions of full-time and part-time studies.

## Part-time Studies

At Six Nations Polytechnic, part-time status for the Fall and Winter Academic Year is defined as anything less than 18 units of registered course enrolment or less than 9 units per term.

## Full Course Load

At Six Nations Polytechnic, a full course load is 30 units per the Fall and Winter Academic Year distributed as 15 units per academic term.

## Residence Requirement

Students complete all undergraduate course work at Six Nations Polytechnic. Students who complete course work at another institution must meet the requirements below:

    i.        For Honours level programs:
        a.   students must complete a minimum of 60 units, beyond level one, at Six Nations Polytechnic
        b.   all core courses must be completed at Six Nations Polytechnic

    ii.       For Bachelor level programs:
        a.   students must complete a minimum of 45 units at Six Nations Polytechnic
        b.   all core courses must be completed at Six Nations Polytechnic
        c.   students who completed the Ogwehoweh Language Diploma program at McMaster University may be granted 48 units of transfer credit.
    iii.     Courses taken at another institution on Letter of Permission will not fulfil SNP residence requirement.
    iv.     All course work for second degree students must be completed at Six Nations Polytechnic.

## Student Declaration

At the time of course registration, students make a declaration agreeing to the following terms:

- Students agree to adhere to the Policies and Regulations of Six Nations Polytechnic.
- Upon course registration/enrolment, students confirm acknowledgement that each student is responsible for the academic outcome and financial implications of all courses they have chosen to register for.
- Students must become familiar with the Sessional/Key Dates and Financial Regulations, including the Course Cancellation Schedule.
- Students have an obligation and have made a commitment to keep their Student Account in good standing.
- Written notification is required for program withdrawal.
- Students are responsible for managing course registration through MySNP.

*Students are encouraged to meet with a Student Success Officer any time they are uncertain of their course load, or if circumstances may impact their ability to maintain academic commitments.*

## Program Selection

Students who have completed all level 1 requirements from the Bachelor of Arts in Ogwehoweh Langauge degree may request to transfer into the Honours Bachelor of Arts in Ogwehoweh Languages degree for the following Fall and Winter terms by April 30. Student Affairs and the University Unit will assess all program selection options. Some programs may have limited seat capacities and a minimum GPA may be required.

## Registering & Adding Courses

At Six Nations Polytechnic, the Fall term runs from the beginning of September to December. The Winter term runs from January to April. The Spring term runs from May to mid-June and the Summer term runs from mid-June to August.

Registration opens for a given academic term in the first week of July– see the chart of Sessional/Key Dates for details. Students are responsible for making both appropriate registration choices, ensuring that the classes they enrol in are relevant to their program. Students are advised to be familiar with their degree audit and to meet with the Student Success Officer to inform course selection. Students may revise their course enrolment pending space (i.e., add or drop courses) within the first two weeks of class, up to the add/drop deadline (Refer to Sessional/Key Dates). Credit cannot be granted for any course in which the student is not enrolled. If a student fails a prerequisite course, they must remove the subsequent course from their schedule for the following term. If a student wishes to enrol in an alternate course (should one be available), all course revisions must be completed prior to the enrolment deadline in the applicable term.

*Dropped or Withdrawn Courses*

Students are responsible for the academic outcome and financial implications of all courses in which they have registered. All students are encouraged to meet with a Student Success Officer if they are uncertain about planning their course load, or if circumstances, such as illness or extenuating circumstances, may impact their ability to meet academic requirements.

If a student removes a course(s) from their registration, the date of removal will determine the academic and financial consequences:

○ A *dropped course* is any course removed from the student's enrolment *before or on* the last day to add or drop a course within the given term (Refer to the Sessional/Key Dates); these courses are removed from the student's record. Students will be reimbursed for dropped courses. See the section on Fees and the Course Cancellation Schedule for detailed information on refunds for dropped and cancelled courses.

○ A *withdrawn course* is any course removed from the student's enrolment *after* the registration deadline and *before* the last day to do so without academic penalty within the given term (Refer to the Sessional/Key Dates); these courses remain on the student's academic record and a W grade is recorded (course withdrawn) but are not used in the calculation of their cumulative grade point average. Students do not receive a full refund for withdrawn courses. See the Course Cancellation Schedule .Courses cannot be cancelled beyond the last date to cancel as indicated by term. Following this date, students will receive a final grade for all courses they are enrolled in.

Students must remain aware of how dropping/withdrawing from a class affects their registration, academic progression, and financial situation. For example, removing courses from their term schedule may result in their registration being revised from full-time to part-time enrolment, and many funding opportunities and awards rely on maintaining a full-time course load. Students who stop attending class, but do not drop or cancel the course, will receive a final grade. This final grade will appear on the individual's transcript and will be used in calculating their grade point average. Students who, due to extenuating circumstances, miss the deadline for dropping a course without academic penalty should contact the Student Success Officer.

## Repeating Courses

Students may repeat courses in order to obtain credit (if previously failed) or achieve a higher grade. The grades for all course attempts appear on the transcript and enter the computation of the grade point average (GPA). However, only one successful attempt will count as earned credit towards your degree. Students must repeat a failed course if it is a degree requirement. They may choose to repeat a course for which they have previously obtained credit, for example to achieve the grade average necessary for core degree requirements. The Bachelor of Arts in Ogwehoweh Languages and Honours Bachelor of Arts in Ogwehoweh Languages requires a higher average in Core Courses (see program requirements below). For courses that have been attempted multiple times, the highest final grade will be used towards the Core Course GPA.

## Auditing Courses

Students currently enrolled in a program may register in a course on a non-credit basis. Individuals may request permission to audit a scheduled course, pending space, prerequisites, and permission of the Registrar. Students who receive approval to audit a course may attend and participate but will not submit any coursework or receive any grades, assessment, or credit for the course. Transcripts of students who have audited courses will contain the notation "AU" beside the relevant course code. See the calendar section on Fees for information on the costs associated with auditing. Students who have enrolled to audit a course cannot revise their enrolment status beyond the Add/Drop Deadline of the applicable term. Students intending to audit a course are advised to inquire with funding agencies regarding restrictions and implications.

## Withdrawal

To withdraw from a program, a student must complete a Program Withdrawal form available from the Student Success Officer. The form must be completed and submitted, regardless of whether a refund will be owing or not. The effective date of withdrawal will be administered in adherence to the Course Cancellation Schedule. To withdraw from a course, the student must drop the course using their MySNP account. Students are not able to drop all their courses on their MySNP account. If they wish to drop all courses, they must speak with their Student Success Officer.

1. If withdrawal occurs prior to the Add/Drop Deadline (as noted on the chart of Sessional/Key Dates), there will be no record of enrolment.

2. If the student withdraws after the enrolment deadline but prior to the final cancellation deadline, the student's transcript will show a "W" grade (withdrawal) on all applicable courses.

3. After the final cancellation deadline, a final grade will be recorded and may result in a grade of F, in accordance with the grading scheme outlined in the Academic Calendar.

4. If the student wishes to withdraw from the program, they must complete a program withdrawal form available from the Student Success Officer. The Sessional/Key Dates will determine whether a refund is applicable.

See the section on Fees for an explanation of tuition refunds in the case of withdrawals.

# Academic Freedom & Integrity

The Academic Freedom policy provides for unhindered inquiry, teaching, learning, and the engagement in the consideration of opinions provided that the organization's Values are observed, and cultural protocols respected.

The SNP statement on "Hodinohsó:ni/Rotinonhsyonni Intellectual Rights and Responsibilities" sets out the protection considerations for sacred knowledge. This policy applies to all SNP staff, Instructors, and those invited by SNP to conduct research approved through the Six Nations Ethics Committee.

Instructors, teaching assistants, and students have the right to academic freedom and expression, consisting of the free and responsible investigation of issues and ideas and the expression of conclusions and beliefs, in discussion or publications, without reprisals. SNP affirms the freedom of the academic community to define and express knowledge that maintains SNP's commitment to enact the Hodinohsó:ni Values of Ga'nigohi:yo:/Kanikoriio.

Instructors, teaching assistances, and students have the responsibility of maintaining academic integrity.

# Student Conduct

## Overview

Students have the right to attend lectures, laboratories, shops, and other learning experiences that are conducted in an orderly, safe, and effective way, free of disruption and inappropriate and/or harmful behaviour and language either in-person or online. Accordingly, in line with the organizational values of Ga'nigo̱hi:yo:/Kanikoriio that guide all involved with Six Nations Polytechnic, SNP has developed this policy to ensure a comfortable, safe, respectful, supportive, and academically inviting learning environment that ensures the wellbeing of all individuals in the community; to clearly establish students' standards of conduct, and the consequences of unsatisfactory behaviour; and to identify a process to respond to complaints of student misconduct promptly, fairly, judiciously and with due regard to confidentiality for all parties concerned.

## Student Responsibility

It is the responsibility of students to conduct themselves professionally, in compliance with Six Nations Polytechnic policies and procedures that ensure that the learning experience is productive, stimulating, and meets the expectations of learners. This includes regular attendance and arriving on time, fully prepared, for learning activities, and treating others with respect, maintaining the dignity and self-esteem of every person. Everyone is expected to follow safety rules, to use any protective equipment provided, and to immediately report any hazardous conditions, activities, or injuries. Only registered students can attend classes, labs, field trips, and field placement activities.

## Conduct within the Learning Environment

Students are expected to conduct themselves in a mature manner that does not distract from or disrupt the educational pursuits of others. When behaviour becomes distracting, disruptive, offensive, abusive, harassing, or in any way unwelcome to other class members and/or the Instructor, disciplinary action will be taken. Each student is expected to engage with their peers in a meaningful and respectful way in the classroom, both virtual and in person, to promote critical thought, the values of the Good Mind, and healthy ways to stay connected as a community.

### *Teaching Staff Responding to Disruptive Behaviour*

The Instructor has the authority to determine what constitutes disruptive behaviour for any given learning environment. SNP fully supports the Instructor's right to take appropriate measures to establish and maintain a safe, orderly, and effective learning environment. Proactive measures include, but are not restricted to, establishing rules of behaviour and safety regulations, and designating seating arrangements. Whenever disruptive behaviour occurs, the Instructor may take any of the following measures, as they deem appropriate, to re-establish and maintain an appropriate learning environment:

- Step 1: Ask the student to discontinue the inappropriate behaviour immediately and to behave according to SNP's values. It is up to the discretion of the Instructor whether this is done in class or if the student and Instructor step outside the classroom.

- Step 2: If the student continues to be disruptive, the Instructor can request that the student leave the classroom and not return for the remainder of the class.

- Step 3: If the Instructor requests that the student leave the classroom they must also request that they connect with their Student Success Officer (SSO). In order for a student to re-join the class at a later date, the student must meet with the Manager of Student Affairs.

- Step 4: If a student is asked to leave the classroom, the Instructor must inform the Unit Manager and Manager of Student Affairs, detailing the incident.

- Step 5: The Manager of Student Affairs will set up a meeting with the student as soon as possible to discuss returning to the classroom. The Manager will notify the Unit Manager and Instructor once this is complete.

- Step 6: If the student refuses to leave the classroom or remains disruptive, the Instructor can dismiss the class. The Instructor must inform the Unit Manager and Student Affairs that class was dismissed and provide details as to why.

- Step 7: The Manager of Student Affairs will set up a meeting with the student as soon as possible to discuss returning to the classroom. The Manager will notify the Unit Manager and Instructor once this is complete.

If a student takes, or threatens to take, by word or action, any physical action against the Instructor, any student(s), or any person, the Instructor may immediately dismiss the class, leave the learning environment, and notify the Unit Manager and the Manager of Student Affairs, in writing, via an incident report, and request an immediate review. That student will be automatically suspended from all classes until the incident has been reviewed and appropriate disciplinary action taken. The minimum discipline applied will be probation, and the police may be notified. If the disruptive behaviour occurs during a test or exam, in addition to directing the student to leave the room, the Instructor may assign a grade of zero.

## Conduct Outside of the Learning Environment

Conduct *outside of the learning environment* encompasses all SNP-related activity, on or off Six Nations Polytechnic premises, not involving Instructor-supervised learning. This includes behaviour immediately before, during, and after SNP-sponsored events or related activities held off campus; and conduct at any student event under the jurisdiction of the school, notwithstanding and in addition to any consequences resulting from any breach of policy, rule, or regulation of any agency authorized to manage that property.

### *Unacceptable Conduct*

The list below provides specific examples of the type of behaviour which Six Nations Polytechnic will not tolerate, and which will warrant disciplinary action. The following list is not exhaustive of the conduct which may be subject to disciplinary action:

- conduct which violates any federal or provincial law, including but not limited to, the *Criminal Code of Canada*, the *Narcotics Control Act*, the *Food and Drugs Act*, and the *Controlled Drugs and Substances Act*;
- conduct which interferes with or obstructs SNP-authorized activities including administrative, recreational, athletic, or disciplinary actions;
- conduct which violates any of the non-academic policies published by Six Nations Polytechnic; and
- vandalism, theft, disruptive behaviour, fighting, possession of illegal substances and/or weapons, use or sale of illegal drugs (including non-prescription or non-approved drugs), use of alcohol, infliction of bodily harm, physical or verbal abuse, racial slurs, derogatory comments, and smoking in restricted areas.

# Transcripts

## Requesting Transcripts

Students may obtain an official transcript of their academic record by submitting a Transcript Request Form available from the Registrar's Office; or requesting a transcript using their MySNP account. Copies of their transcript can be sent to a third party upon request, providing that individual has no outstanding financial obligations to SNP. There is no charge for Six Nations Polytechnic official transcripts. Students should make allowances for processing times when placing their requests, particularly during peak periods. See Sessional/Key Dates for academic review period at which time official transcripts are unavailable. Students who have an outstanding financial account will not be able to access their transcripts or the information they contain, or request that a transcript be forwarded to a third party. Official transcripts are those printed on secured paper, bearing the imprint of Six Nations Polytechnic, and

sent directly from the Registrar's Office to another institution or agency by mail, or courier, or provided to the student in a sealed envelope. Official Transcripts cannot be sent electronically.

## Content & Confidentiality

A student's transcript is personal information protected under the *Freedom of Information and Protection of Privacy Act.* Accordingly, transcripts will not be disclosed without the express consent of the student. If someone other than the student is required to pick up a transcript, the student must give that person a signed letter identifying them by name and authorizing them to do so. Photo identification will be required. Academic transcripts include the following information, where appropriate:

- student's full name and student number
- the program of study
- course names, codes, and credit values
- letter grades and, in some cases, a conversion to numeric grades
- academic standing
- transfer credit granted
- credentials granted, along with the date conferred
- academic penalties, including academic dishonesty (in accordance with the policy on Academic Integrity)
- other notations as described in the policy on Grades

# Programs & Courses

## Bachelor of Arts in Ogwehoweh Languages

The Bachelor of Arts in Ogwehoweh Languages is a three-year (90-unit) baccalaureate program, taught on the Six Nations campus, in which Mohawk or Cayuga language and grammar are the core areas of study. Students can earn a B.A. in either Cayuga or Mohawk.

Students should note that not all courses will be offered every year, therefore, SNP encourages students to make core courses a priority during course registration.

To progress in good standing or be approved to graduate, students must maintain:

In order to maintain a status of 'Good Standing' and to graduate from this program, students must meet the following requirements:

- a minimum overall average of C-/60-62%
- satisfaction of all academic requirements of the program
- a minimum weighted average of C/63-66% in courses designated as "core courses".

### Program of Study

Note: OLC refers to Cayuga language courses; OLM refers to Mohawk language courses. OLG refers to courses taught to both language streams. All courses at Six Nations Polytechnic are 3-unit courses.

| 90 units of study required. |
| --- |
| <u>24 units</u> of Level 1 Core Requirements:<br>   ▪  OLG 1CM3 – Communication 1: Argumentation, Oration, and Diplomacy<br>   ▪  OLC/OLM 1OT3 – Exploring Ogwehoweh Texts<br>   ▪  OLG 1CC3 – Community 1<br>   ▪  OLC/OLM 1LL3 – Lifelong Learning 1<br>   ▪  OLC/OLM 1GA3 – Grammar 1A<br>   ▪  OLC/OLM 1GB3 – Grammar 1B<br>   ▪  OLC/OLM 1LA3 – Language 1A<br>   ▪  OLC/OLM 1LB3 – Language 1B |
| <u>6 units</u> of Level 1 Non-Core Requirements:<br>   ▪  OLC/OLM 1LP3 – Beginner Language Practice<br>   ▪  OLC/OLM 1CT3 – Culture & Tradition 1<br>   ▪  OLG 1HH3 – Hodinohsó:ni History 1: Cosmology |
| <u>33 units</u> of Above Level 1 Core Requirements:<br>   ▪  OLG 2CM3 – Communication 2: The Scholar's Voice<br>   ▪  OLG 2CC3 – Community 2<br>   ▪  OLC/OLM 2LL3 – Lifelong Learning 2<br>   ▪  OLC/OLM 2GA3 – Grammar 2A<br>   ▪  OLC/OLM 2GB3 – Grammar 2B<br>   ▪  OLC/OLM 2LA3 – Language 2A<br>   ▪  OLC/OLM 2LB3 – Language 2B<br>   ▪  OLC/OLM 3GA3 – Grammar 3A<br>   ▪  OLC/OLM 3GB3 – Grammar 3B<br>   ▪  OLC/OLM 3LA3 – Language 3A<br>   ▪  OLC/OLM 3LB3 – Language 3B |

Choice of <u>**27 units**</u> of Above Level I Non-Core Requirements:
- OLG 2EA3 – Hodinohsó:ni Astronomy
- OLG 2HH3 – Hodinohsó:ni History 2: Contact to 1800
- OLC/OLM 2CT3 – Culture & Tradition 2
- OLC/OLM 2TR3 – Beginner Translation
- OLC/OLM 2HL3 – Historical Hodinohsó:ni Languages
- OLC/OLM 2SM3 – Introduction to Hodinohsó:ni Stories
- OLC/OLM 2LP3 – Language Practice 1
- OLC/OLM 2IR3 – Immersion Language 1
- OLG 3LT3 – Ogwehoweh Language & Literatures
- OLG 3TR3 – Advanced Translation
- OLG 3FN3 – Hodinohsó:ni Food & Nutrition
- OLG 3HH3 – Hodinohsó:ni History 3: 1800 to Today
- OLG 3MC3 – Hodinohsó:ni Material Culture
- OLG 3EB3 – Hodinohsó:ni Botany
- OLG 3ST3 – Special Topics
- OLC/OLM 3GV3 – Governance
- OLC/OLM 3SF3 – Creative Writing
- OLC/OLM 3CT3 – Culture & Tradition 3
- OLC/OLM 3LP3 – Language Practice 2
- OLC/OLM 3IL3 – Immersion Language 2
- OLG 3RM3 – Indigenous Research Methods*
- OLC/OLM 4LP3 – Language Practice 3

*Recommended; required for Honours program

# Honours Bachelor of Arts in Ogwehoweh Languages

To progress in good standing or be approved to graduate, students must maintain:

○ an overall GPA of C- (60-62%)
○ an overall average of C (63%-66%) in core courses

In order to maintain a status of 'Good Standing' and to graduate from this program, students must meet the following requirements:

○ a minimum overall average of C-/60-62%
○ satisfaction of all academic requirements of the program
○ a minimum weighted average of C/63-66% in courses designated as "core courses".

## Program of Study

Note: OLC refers to Cayuga language courses; OLM refers to Mohawk language courses. OLG refers to courses taught to both language streams. All courses at Six Nations Polytechnic are 3-unit courses.

| 120 units of study required. |
|---|
| **24 units** of Level 1 Core Requirements:<br>▪ OLG 1CM3 – Communication 1: Argumentation, Oration, and Diplomacy<br>▪ OLC/OLM 1OT3 – Exploring Ogwehoweh Texts<br>▪ OLG 1CC3 – Community 1<br>▪ OLC/OLM 1LL3 – Lifelong Learning 1<br>▪ OLC/OLM 1GA3 – Grammar 1A<br>▪ OLC/OLM 1GB3 – Grammar 1B<br>▪ OLC/OLM 1LA3 – Language 1A<br>▪ OLC/OLM 1LB3 – Language 1B |
| **6 units** of Level 1 Non-Core Requirements:<br>▪ OLC/OLM 1LP3 – Beginner Language Practice<br>▪ OLC/OLM 1CT3 – Culture & Tradition 1<br>▪ OLG 1HH3 – Hodinohsó:ni History 1: Cosmology |
| **48 units** of Above Level 1 Core Requirements:<br>▪ OLG 2CM3 – Communication 2: The Scholar's Voice<br>▪ OLG 2CC3 – Community 2<br>▪ OLC/OLM 2LL3 – Lifelong Learning 2<br>▪ OLC/OLM 2GA3 – Grammar 2A<br>▪ OLC/OLM 2GB3 – Grammar 2B<br>▪ OLC/OLM 2LA3 – Language 2A<br>▪ OLC/OLM 2LB3 – Language 2B<br>▪ OLC/OLM 3GA3 – Grammar 3A<br>▪ OLC/OLM 3GB3 – Grammar 3B<br>▪ OLC/OLM 3LA3 – Language 3A<br>▪ OLC/OLM 3LB3 – Language 3B<br>▪ OLG 3RM3 – Indigenous Research Methods<br>▪ OLC/OLM 4GA3 – Grammar 4A<br>▪ OLC/OLM 4GB3 – Grammar 4B<br>▪ OLC/OLM 4LA3 – Language 4A<br>▪ OLC/OLM 4LB3 – Language 4B |
| Choice of 42 **units** of Above Level I Non-Core Requirements:<br>▪ OLG 2EA3 – Hodinohsó:ni Astronomy |

- OLG 2HH3 – Hodinohsó:ni History 2: Contact to 1800
- OLC/OLM 2CT3 – Culture & Tradition 2
- OLC/OLM 2TR3 – Beginner Translation
- OLC/OLM 2HL3 – Historical Hodinohsó:ni Languages
- OLC/OLM 2SM3 – Introduction to Hodinohsó:ni Stories
  OLC/OLM 2LP3 – Language Practice 1
- OLC/OLM 2IR3 – Immersion Language 1
- OLG 3LT3 – Ogwehoweh Language & Literatures
- OLG 3TR3 – Advanced Translation
- OLG 3FN3 – Hodinohsó:ni Food & Nutrition
- OLG 3HH3 – Hodinohsó:ni History 3: 1800 to Today
- OLG 3MC3 – Hodinohsó:ni Material Culture
- OLG 3EB3 – Hodinohsó:ni Botany
- OLG 3ST3 – Special Topics
- OLC/OLM 3GV3 – Governance
- OLC/OLM 3SF3 – Creative Writing
- OLC/OLM 3CT3 – Culture & Tradition 3
- OLC/OLM 3LP3 – Language Practice 2
- OLC/OLM 3IL3 – Immersion Language 2
- OLC/OLM 4LP3 – Language Practice 3
- OLC/OLM 4MA3 – Master-Apprentice
- OLG 4IS3 – Independent Study
- OLG 4CA3 – Capstone Project A
- OLG 4CB3 – Capstone Project B
- OLG 4HA3 – Honours Thesis A
- OLG 4HB3 – Honours Thesis B

# Honours Bachelor of Arts in Ogwehoweh Language Second Degree - Program of Study

Please note: The courses outlined below are for students who have graduated from the Bachelor of Arts in Ogwehoweh Language degree and are now completing the Honours Bachelor of Arts in Ogwehoweh Languages degree. Students must choose 15 units of non-core courses that they did not complete in the Bachelor of Arts in Ogwehoweh Language degree. OLC refers to Cayuga language courses; OLM refers to Mohawk language courses. OLG refers to courses taught to both language streams. All courses at Six Nations Polytechnic are 3-unit courses.

In order to maintain a status of 'Good Standing' and to graduate from this program, students must meet the following requirements:

- a minimum overall average of C-/60-62%
- satisfaction of all academic requirements of the program
- a minimum weighted average of C/63-66% in courses designated as "core courses".

| 30 units of study required. |
|---|
| **18 units** of Above Level 1 Core Requirements: |
| ▪ OLC/OLM 1OT3 – Exploring Ogwehoweh Texts |
| ▪ OLG 3RM3 – Indigenous Research Methods |
| ▪ OLC/OLM 4GA3 – Grammar 4A |
| ▪ OLC/OLM 4GB3 – Grammar 4B |
| ▪ OLC/OLM 4LA3 – Language 4A |
| ▪ OLC/OLM 4LB3 – Language 4B |
| Choice of 12 **units** of Above Level I Non-Core Requirements: |
| ▪ OLG 2EA3 – Hodinohsó:ni Astronomy |
| ▪ OLG 2HH3 – Hodinohsó:ni History 2: Contact to 1800 |
| ▪ OLC/OLM 2CT3 – Culture & Tradition 2 |
| ▪ OLC/OLM 2TR3 – Beginner Translation |
| ▪ OLC/OLM 2HL3 – Historical Hodinohsó:ni Languages |
| ▪ OLC/OLM 2SM3 – Introduction to Hodinohsó:ni Stories |
| ▪ OLC/OLM 2LP3 – Language Practice 1 |
| ▪ OLC/OLM 2IR3 – Immersion Language 1 |
| ▪ OLG 3LT3 – Ogwehoweh Language & Literatures |
| ▪ OLG 3TR3 – Advanced Translation |
| ▪ OLG 3FN3 – Hodinohsó:ni Food & Nutrition |
| ▪ OLG 3HH3 – Hodinohsó:ni History 3: 1800 to Today |
| ▪ OLG 3MC3 – Hodinohsó:ni Material Culture |
| ▪ OLG 3EB3 – Hodinohsó:ni Botany |
| ▪ OLG 3ST3 – Special Topics |
| ▪ OLC/OLM 3GV3 – Governance |
| ▪ OLC/OLM 3SF3 – Creative Writing |
| ▪ OLC/OLM 3CT3 – Culture & Tradition 3 |
| ▪ OLC/OLM 3LP3 – Language Practice 2 |
| ▪ OLC/OLM 3IL3 – Immersion Language 2 |
| ▪ OLC/OLM 4LP3 – Language Practice 3 OLC/OLM 4MA3 – Master-Apprentice |
| ▪ OLG 4IS3 – Independent Study |
| ▪ OLG 4CA3 – Capstone Project A |
| ▪ OLG 4CB3 – Capstone Project B |
| ▪ OLG 4HA3 – Honours Thesis A |
| ▪ OLG 4HB3 – Honours Thesis B |

# Gayogo̲hóːnǫˀ Gawę̱nǫdahgǫh (Cayuga Language) Immersion Program

The Gayogo̲hóːnǫˀ Gawę̱nǫdahgǫh (Cayuga Language) Immersion Program is a two-year (non-accredited) immersion language program, taught at the Six Nations campus. This is not an introductory language program. Incoming learners must be able to converse in the program language to some degree.  Learners will require a high degree of commitment to study in this program on a full-time basis, Monday to Friday, 8:30am – 3:30pm for 46 instructional weeks per year.

Through intensively learning the root word method and Cayuga grammatical concepts, students will quickly master vocabulary, grammar, speaking, and listening skills required to become an advanced level speaker. The goal of this program is to have students confidently use the language in a variety of settings. Learners will be able to create their own words and convey meaning in the language and most importantly, think in the language. They will also develop skills needed to become employable within the Hodinǫhso:ni' language community as language resource developers, educators, translators, etc.

Learners will be admitted on the basis of an OSSD or equivalent and successful completion of a pre-admission written and oral assessment in both English and the program language.

This program is ineligible for transfer credit upon admission.

In order to maintain a status of 'Good Standing' and to complete this program, students must meet the following requirements:
○ a passing grade (with notation of COM) in each of the core courses
○ satisfaction of all academic requirements of the program

If a student receives a failing grade (NC) in two courses, the student will be put on Academic Probation. Students may be on academic probation only once. A subsequent review of a failing grade (NC) does not clear the probation and a standing of May Not Continue will be assigned. Students would then apply for reinstatement at the next intake.

For students who have received an NC grade, they should connect with their Student Success Officer to create an academic plan to complete the course.

The Gayogo̲hóːnǫˀ Gawę̱nǫdahgǫh (Cayuga Language) Immersion uses the following notations, according to the SNP grading system:

○ COM: complete
○ NC: not complete

## Program of Study
Note: CAYU refers to Cayuga language courses. CAPS refers to capstone courses.

| 138 units of study required. |
| --- |
| *69-units of Level 1 Core Requirements:* |
| Fall term |
| ▪ CAYU 1001: Intermediate Language 1 (10-units) |
| ▪ CAYU 1002: Intermediate Language 2 (10-units) |
| Winter term |
| ▪ CAYU 1003: Intermediate Language 3 (10-units) |
| ▪ CAYU 1004: Intermediate Language 4 (10-units) |
| Spring term |
| ▪ CAYU 1005: Intermediate Language 5 (10-units) |
| Summer term |

| |
| --- |
| ▪ CAYU 1006: Intermediate Language 6 (10-units) |
| ▪ CAPS 1001: Capstone 1 (9-units) |
| *69-units of Level 2 Core Requirements:* |
| <u>Fall term</u> |
| ▪ CAYU 2001: Advanced Language 1 (10-units) |
| ▪ CAYU 2002: Advanced Language 2 (10-units) |
| <u>Winter term</u> |
| ▪ CAYU 2003: Advanced Language 3 (10-units) |
| ▪ CAYU 2004: Advanced Language 4 (10-units) |
| <u>Spring term</u> |
| ▪ CAYU 2005: Advanced Language 5 (10-units) |
| <u>Summer term</u> |
| ▪ CAYU 2006: Advanced Language 6 (10-units) |
| ▪ CAPS 2001: Capstone 2 (9-units) |

# University Consortium Year 1 Program (UP)

UP is a one-year, community-based university program, facilitated with a consortium of six universities, that provides students the opportunity to complete the first year of a Bachelor of Arts degree within the Six Nations community. The program allows students to complete up to ten courses (30 units), on a full- or part-time basis, that are eligible to be transferred to an undergraduate degree program at the partner universities if grade requirements are met. Students who successfully complete the requirements of UP are eligible for admission to second year at one of the following universities or Six Nations Polytechnic:

o Brock University
o McMaster University
o The University of Guelph
o The University of Waterloo
o Western University
o Wilfrid Laurier University

UP students must apply for admission to the university partner(s) of their choice, usually early in their second term of study, and are advised to carefully review their transfer options, including the program requirements of the institute they are transferring to.

To be eligible to transfer under the agreement between SNP and our partner universities, students must earn a minimum C- (60%) average on all courses attempted. Students eligible for admission will obtain transfer credit for each course completed with a minimum grade of 60%. Students must also apply to the partner school(s) of their choice by the application deadline for that institution – please see each school's website and the Ontario Universities' Application Centre (OUAC) for details.

## Program of Study

Students in the UP program may complete a total of 30 units, either full-time or part-time. Not all courses will be offered every year.

*To build a strong foundation in degree studies, SNP strongly recommends all students enrol in:*
o Introduction to Academic Writing (ENGL 109 University of Waterloo) = 0.5 credits/3 units
o Community 1 (OLG 1CC3 Six Nations Polytechnic) = 0.5 credit/3 units

*For students planning on transferring from UP to H/BAOL, SNP strongly recommends students enrol in:*
o Introduction to Academic Writing (ENGL 109 University of Waterloo) = 3 units

- ○ Community 1 (OLG 1CC3 Six Nations Polytechnic) = 3 units
- ○ Introduction to Indigenous Studies (INDIG ST 1A03 McMaster University) = 3 units
- ○ Introduction to Contemporary Indigenous Studies (INDIG ST 1AA3 McMaster University) = 3 units
- ○ Lifelong Learning 1 (OLC/OLM 1LL3 Six Nations Polytechnic) = 3 units
- ○ Language 1A – Cayuga/Mohawk (OLC/OLM 1LA3 Six Nations Polytechnic) = 3 units
- ○ Language 1B – Cayuga/Mohawk (OLC/OLM 1LB3 Six Nations Polytechnic) = 3 units
- ○ Grammar 1A – Cayuga/Mohawk (OLC 1GA3 Six Nations Polytechnic) = 3 units
- ○ Grammar 1B – Cayuga/Mohawk (OLC 1GB3 Six Nations Polytechnic) = 3 units

| Choose up to 30 units (10 courses): |
| --- |
| ▪ OLG 1CC3: Community 1 (Six Nations Polytechnic) = 3 units |
| ▪ OLC/OLM 1LL3: Lifelong Learning 1 (Six Nations Polytechnic) = 3 units |
| ▪ OLC/OLM 1LA3: Language 1A – Cayuga/Mohawk (Six Nations Polytechnic) = 3 units |
| ▪ OLC/OLM 1LB3: Language 1B – Cayuga/Mohawk (Six Nations Polytechnic) = 3 units |
| ▪ OLC 1GA3: Grammar 1A – Cayuga/Mohawk (Six Nations Polytechnic) = 3 units |
| ▪ OLC 1GB3: Grammar 1B – Cayuga/Mohawk (Six Nations Polytechnic) = 3 units |
| ▪ ENGL 109: Introduction to Academic Writing (University of Waterloo) = 3 units |
| ▪ INDIG ST 1A03: Introduction to Indigenous Studies (McMaster University) = 3 units |
| ▪ INDIG ST 1AA3: Introduction to Contemporary Indigenous Studies (McMaster University) = 3 units |
| ▪ SOCIOL 1C03: Canadian Society – Social Problems, Social Policy, and the Law (McMaster University) = 3 units |
| ▪ SOCIOL 1Z03: Introduction to Sociology (McMaster University) = 3 units |
| ▪ PS101: Introduction to Psychology I (Wilfrid Laurier University) = 3 units |
| ▪ PS102: Introduction to Psychology II (Wilfrid Laurier University) = 3 units |
| ▪ SK 111: Introduction to Social Welfare (Wilfrid Laurier University) = 3 units |
| ▪ SK 121: Introduction to Social Work: Values, Ethics, and Practice (Wilfrid Laurier University) = 3 units |
| ▪ HS 1001: Personal Determinants of Health (Western University) = 3 units |
| ▪ HS 1002: Social Determinants of Health (Western University) = 3 units |

# Course Descriptions

## Bachelor of Arts in Ogwehoweh Languages & Honours Bachelor of Arts in Ogwehoweh Languages

Please note: OLC refers to Cayuga language courses; OLM refers to Mohawk language courses. OLG refers to courses taught to both language streams. Where prerequisites are concerned, please note when they are language specific.

Some courses are restricted to the Honours Bachelor of Arts in Ogwehoweh Languages as noted in their description.

**OLG 1CM3 – Communication 1: Argumentation, Oration, and Diplomacy**
This course teaches communication skills as both an academic ¬¬ strength and a tool for peacebuilding. Students will be taught diplomacy, academic writing, presentation skills, and other forms of professional communication. Antirequisite: OLG 1AW6 – Academic Writing, ENGL 109 – Academic Writing, and SPCOM 223 – Public Speaking.

**OLC/OLM 1OT3 – Exploring Ogwehoweh Texts**
This course explores Ogwehoweh literature and storytelling to acquire grammar concepts. Students will practice speaking and listening. Prerequisite: OLG 1CM3: Communication 1: Argumentation, Oration, and Diplomacy

**OLG 1CC3 – Community 1**
This course focuses on the importance of community in language revitalization efforts. Students will gain an overview of current language programs, initiatives, and revitalization strategies in various Hodinohsó:ni communities, and review literature. Participation in community-based revitalization efforts is a component of the course.

**OLC/OLM 1LL3 – Lifelong Learning 1**
This course introduces students to the concept of language as a lifelong learning process. Students will review literature on the history of Hodinohsó:ni: languages and Indigenous language revitalization and create a personal learning plan inclusive of language learning techniques and methods taught throughout the course.

**OLC/OLM 1GA3 – Grammar 1A**
This course gives students a basic understanding of the structure of Hodinohsó:ni' language. Speaking activities will be utilized to reinforce concepts and promote retention and production.

**OLC/OLM 1GB3 – Grammar 1B**
This course builds on Grammar 1A, giving students a basic understanding of the structure of Hodinohsó:ni' language. Speaking activities will be utilized to reinforce concepts and promote retention and production.
*Prerequisite: OLC/OLM 1GA3 – Grammar 1A*

**OLC/OLM 1LA3 – Language 1A**
This course is an introduction to the spoken use of language. Emphasis is placed on conversational exchange. This course requires a high level of commitment and patience, including independent study outside the classroom.

**OLC/OLM 1LB3 – Language 1B**
This course builds on Language 1A, giving students an introduction to the spoken use of language. Emphasis is placed on conversational exchange. This course requires a high level of commitment and patience, including independent study outside the classroom.
*Prerequisite: OLC/OLM 1LA3 – Language 1A*

**OLC/OLM 1LP3 – Beginner Language Practice**
This course is designed for students to build confidence in language using spoken form through learning basic vocabulary in a variety of language activities and assessments.

**OLC 1CT3/OLM 1CT3: Culture & Tradition 1**
This course provides an introduction and broad overview of existing cultural values, philosophies, and practices in Hodinohsó:ni' communities. Topics may include beliefs and practices pertaining to life, death, food, family, kinship, history, governance, timekeeping, and the natural world.

**OLG 1HH3 – Hodinohsó:ni' History 1: Cosmology**
An in-depth examination of the Hodinohsó:ni: conceptualization and understanding of the universe, from creation to the present day. Discussion revolves around the Creation Story, Thanksgiving Address, and other topics, as decided by the instructor. Materials are pulled from oral history, literature, and historical documents.

**OLG 2CM3 – Communication 2: The Scholar's Voice**
This course builds on communication 1, further developing communication skills as both an academic strength and a tool for peacebuilding. *Prerequisite: OLG 1CM3 – Communication 1; OLC/OLM 1OT3 – Reading Ogwehoweh Texts Antirequisite: OLG 1AW6 – Academic Writing*, ENGL 109 – Academic Writing, and SPCOM 223 – Public Speaking.

**OLG 2CC3 – Community 2**
This course focuses on the importance of community in language revitalization efforts. Students will conduct research, case studies, and survey activities to ascertain the existing state of community language revitalization, and the success of various efforts.
*Prerequisite: OLG 1CC3 – Community 1*

**OLC/OLM 2LL3 – Lifelong Learning 2**
In this course, students continue to develop their personal learning plans and philosophies. Students will review literature and case studies on second language acquisition.
*Prerequisite: OLC/OLM 1LL3 – Lifelong Learning 1*

**OLC/OLM 2GA3 – Grammar 2A**
This course reviews and expands students' understanding of the structure of Hodinohsó:ni' languages. Speaking activities will be utilized to reinforce concepts and promote retention and production. Greater emphasis is placed on precision of grammar in speaking.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 2GB3 – Grammar 2B**
This course builds on Grammar 2A, reviewing and expanding students' understanding of the structure of Hodinohsó:ni' languages. Speaking activities will be utilized to reinforce concepts and promote retention and production. Greater emphasis is placed on precision of grammar in speaking.
*Prerequisite: OLC/OLM 2GA3 – Grammar 2A*

**OLC/OLM 2LA3 – Language 2A**
Building on Language 1A and Language 1B, this course focuses on the spoken use of the language. Emphasis is placed on speaking the language which may be done through conversational exchange and/or presentations. This course requires a high level of commitment and patience including independent study outside the classroom.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 2LB3 – Language 2B**
Building on Language 2A, this course focuses on the spoken use of the language. Emphasis is placed on conversational exchange and presentations are a required element. This course requires a high level of commitment and patience including independent study outside the classroom.
*Prerequisite: OLC/OLM 2LA3 – Language 2A*

**OLG 2EA3 – Hodinohsó:ni Astronomy**
This course examines Hodinohsó:ni: understandings of the universe as told through oral tradition, including documented stories of stars, constellations, and other astronomical bodies.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLG 2HH3 – Hodinohsó:ni History 2: Contact to 1800**
This course considers the changes in Hodinohsó:ni: society resulting from contact through to 1800. Content is pulled from historical documentation and oral history.
*Prerequisite: OLG 1HH3 – Hodinohsó:ni History 1: Cosmology*

**OLC/OLM 2CT3 – Culture & Tradition 2**
Building on Culture & Tradition 1, this course presents a further overview of cultural values, philosophies, and practices in Hodinohsó:ni' communities. Topics may include beliefs and practices pertaining to life, death, food, family, kinship, history, governance, timekeeping, and the natural world.
*Prerequisite: OLC/OLM 1CT3 – Culture & Tradition 1*

**OLC/OLM 2TR3 – Beginner Translation**
This course introduces students to the theory of translation. Students will focus on expressing simple ideas in Cayuga/Mohawk, and translating to/from English, and examine the best ways to do so in their program language.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 2HL3 – Historical Hodinohsó:ni Languages**
This course will examine the history of Hodinohsó:ni languages with the aim of furthering language learner's insights into today's spoken languages.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 2SM3 – Introduction to Hodinohsó:ni Stories** This course utilizes oral history and texts to examine themes, narratives, and characters to foster and develop understanding of Ogwehoweh concepts, motivations, and worldview.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 2LP3 – Language Practice 1**
This course is designed to improve proficiency in interpersonal communication. Interpersonal communication includes the study of vocabulary and grammar organized around language tasks. Work will include both oral and written components.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 2IR3 – Immersion Language 1**
This intensive-delivery course focuses on the spoken use of the language. Emphasis is placed on extended conversational exchanges and the emergence of creative and complex language use. Presentations are a required element. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 1GB3 – Grammar 1B; OLC/OLM 1LB3 – Language 1B*

**OLC/OLM 3GA3 – Grammar 3A**
This course is an intensive review of the structure of Hodinohsó:ni' languages. Speaking activities will be utilized to reinforce concepts and promote retention and production. Emphasis is placed on using grammatical pieces to create new meaning.
*Prerequisite: OLC/OLM 2GB3 - Grammar 2B; OLC/OLM 2LB3 - Language 2B*

**OLC/OLM 3GB3 – Grammar 3B**
This course is an intensive review, building on Grammar 3A, of the structure of Hodinohsó:ni' languages. Speaking activities will be utilized to reinforce concepts and promote retention and production. Emphasis is placed on using grammatical pieces to create new meaning.
*Prerequisite: OLC/OLM 3GA3 – Grammar 3A*

**OLC/OLM 3LA3 – Language 3A**
This course is an intermediate immersion experience in Hodinohsó:ni' languages focusing on the spoken use of the language. Emphasis is placed on extended conversational exchanges and the emergence of creative and complex language use. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 2GA3 - Grammar 2A & OLC/OLM 2GB3 - Grammar 2B; OLC/OLM 2LA3 - Language 2A & OLC/OLM 2LB3 - Language 2B*

**OLC/OLM 3LB3 – Language 3B**
This course is an intermediate immersion experience, building on Language 3A, in Hodinohsó:ni' languages focusing on the spoken use of the language. Emphasis is placed on extended conversational exchanges and the emergence of creative and complex language use. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM – Language 3A*

**OLG 3MC3 – Hodinohsó:ni Material Culture**
This course situates historical and contemporary material culture as an interwoven component of Hodinohsó:ni: life reflecting the natural, social, political, and economic worlds of the Hodinohsó:ni: peoples.  This course will explore the ever-changing landscape of material culture from circa 1400 to today.
*Prerequisite: OLG 2CM3 – Communication 2*

**OLG 3HH3 – Hodinohsó:ni History 3: 1800 to Today**
This course examines Hodinohsó:ni: society after 1800. Content is drawn from historical documentation and oral history.
*Prerequisite: OLG 2HH3 – Hodinohsó:ni History 2: Contact to 1800*

**OLG 3EB3 – Hodinohsó:ni Botany**
This course introduces Hodinohsó:ni: understandings of the relationships between people and plants. This course will also include an introduction to taxonomy, plant identification, and cultural practices. This course may involve land-based learning, at the discretion of the instructor.
*Prerequisite: OLC/OLM 2GB3 - Grammar 2B; OLC/OLM 2LB3 - Language 2B*

**OLG 3LT3 – Ogwehoweh Language & Literatures**
This course explores various Hodinohsó:ni forms of "reading" to demonstrate how Hodinohsó:ni literacies have thrived since time immemorial and carry forward into our daily lived experiences. Forms of literacies under study include epic oral narratives (e.g., creation story, Great Law of Peace, etc.), wampum, constellations, readings of land, political writings, fiction, and poetry. In this course, students will design a language-centered frame for writing literary analysis, conduct landed research and share their findings through aural/oral methods, and participate in process of peer-based learning through blogging and facilitated peer-review sessions.
*Prerequisite: OLC/OLM 1OT3 – Reading Ogwehoweh Texts*

**OLG 3TR3 – Advanced Translation**
This course builds on Beginner Translation and will focus on the application of beginner translation theory to practical texts found within the environment. Advanced translation theory and techniques will be discussed.
*Prerequisite: OLC/OLM 2TR3 – Beginner Translation; OLC/OLM 2GB3 - Grammar 2B; OLC/OLM 2LB3 - Language 2B*

**OLG 3FN3 – Hodinohsó:ni Food & Nutrition**
This course situates historical and contemporary Hodinohsó:ni' food systems as a key link between people and land; and Hodinohsó:ni foods as having implications for health, culture, and community.
*Prerequisite: OLC/OLM 2GB3 - Grammar 2B; OLC/OLM 2LB3 - Language 2B*

**OLG 3ST3 – Special Topics**
Topics chosen by the instructor; course content will vary. May be repeated for credit provided that a different topic is studied, to a total of 6-units.
*Prerequisite: OLC/OLM 2GB3 – Grammar 2B; OLC/OLM 2LB3 – Language 2B; Department Consent is required.*

**OLC/OLM 3GV3 – Governance**
This course examines the emergence of Hodinohsó:ni: governance with an emphasis on language: titles, terms, roles and responsibilities, and structure of the Confederacy.
*Prerequisite: OLC/OLM 2GB3 – Grammar 2B; OLC/OLM 2LB3 – Language 2B*

**OLC/OLM 3SF3 – Creative Writing**
This course introduces students to creating short stories and other language resources. *Prerequisite: OLC/OLM 2GB3 – Grammar 2B; OLC/OLM 2LB3 – Language 2B*

**OLC/OLM 3CT3 – Culture & Tradition 3**
Building on Culture & Tradition 2, this course presents a further overview of cultural values, philosophies, and practices in Hodinohsó:ni' communities. Topics may include beliefs and practices pertaining to life, death, food, family, kinship, history, governance, timekeeping, and the natural world.
*Prerequisite: OLC/OLM 2GB3 – Grammar 2B; OLC/OLM 2LB3 – Language 2B*

**OLC/OLM 3LP3 – Language Practice 2**
This course is a continuation of Language Practice 2, designed to improve proficiency in interpersonal communication. Interpersonal communication includes the study of vocabulary and grammar organized around language tasks. Work will include both oral and written components.
*Prerequisite: OLC/OLM 2LP3 – Language Practice 1*

**OLC/OLM 3IL3 – Immersion Language 2**
This intensive-delivery course builds on Immersion Language I, focusing on the spoken use of the language. Emphasis is placed on extended conversational exchanges and the emergence of creative and complex language use. Presentations are a required element. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 2IR3 – Immersion Language 1*

**OLG 3RM3 – Indigenous Research Methods**
This course explores Hodinohsó:ni knowledges and ways of knowing, and how these inform research theory and methodology. In this course, students will design a research project, consider the ethics of conducting research and complete an annotated bibliography and final report.
*Prerequisite: OLG 2CM3 – Communication 2*

**OLC/OLM 4GA3 – Grammar 4A**
This course offers a continuation of language learning in a more immersive environment. Emphasis is placed on spoken use of the language, including extended conversational exchanges, and the emergence of creative and complex language use. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 3GB3 Grammar 3B; OLC/OLM 3LB3 Language 3B*

**OLC/OLM 4GB3 – Grammar 4B**
This course builds on Grammar 4A, offering a continuation of language learning a more immersive environment. Emphasis is placed on spoken use of the language, including extended conversational exchanges, and the emergence of creative and complex language use. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 4GA3 – Grammar 4A*

**OLC/OLM 4LA3 – Language 4A**
This course offers an advanced language experience. Emphasis is placed on extended conversational exchanges and the emergence of creative and complex language use. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 3GB3 Grammar 3B; OLC/OLM 3LB3 Language 3B*

**OLC/OLM 4LB3 – Language 4B**
This course builds on Language 4A, offering an advanced language experience. Emphasis is placed on extended conversational exchanges and the emergence of creative and complex language use. This course requires a high level of commitment and patience.
*Prerequisite: OLC/OLM 4LA3 – Language 4A*

**OLC/OLM 4LP3 – Language Practice 3**
In this course, students will continue to practice their language speaking skills through a variety of language activities, presentations, and assessments.
*Prerequisite: OLC/OLM 3LP3 – Language Practice 2*

**OLG 4CA3 – Capstone Project A**
The capstone project involves choosing an area/issue of personal interest to be explored throughout all work in the course. Students will apply their knowledge and skills gained in the program to develop a meaningful project under the supervision of a member of the teaching staff. This credit thus involves substantial self-directed work, the equivalent of 4-6 hours per week, including meetings with the supervisor.
*Prerequisite: OLG 3RM3 – Indigenous Research Methods; registration restricted to the Honours BAOL program.*
*Antirequisite: OLG 4HA3 – Honours Thesis A*

**OLG 4CB3 – Capstone Project B**
The capstone project involves choosing an area/issue of personal interest to be explored throughout all work in the course. Students will apply their knowledge and skills gained in the BAOL program to develop a meaningful project under the supervision of a member of the teaching staff. This credit thus involves substantial self-directed work, the equivalent of 4-6 hours per week, including meetings with the supervisor.
*Prerequisite: OLG 4CA3 – Capstone Project A; registration restricted to the Honours BAOL program.*
*Antirequisite: OLG 4HB3 – Honours Thesis B*

**OLG 4HA3 – Honours Thesis A**
The honours thesis involves conducting research on a specific, well-defined topic, under the supervision of a member of the teaching staff. A thesis demonstrates in-depth knowledge and understanding of a topic, as well as critical thinking and analytic skill. It involves reviewing the literature in a particular area of interest; identifying gaps or inconsistencies; and developing a specific hypothesis, argument, or model. This credit thus involves substantial self-directed work, the equivalent of 4-6 hours per week, including meetings with the supervisor.
*Prerequisite: OLG 3RM3 – Indigenous Research Methods; registration restricted to the Honours BAOL program.*
*Antirequisite: OLG 4CA3 – Capstone Project A*

**OLG 4HB3 – Honours Thesis B**
The honours thesis involves conducting research on a specific, well-defined topic, under the supervision of a member of the teaching staff. A thesis demonstrates in-depth knowledge and understanding of a topic, as well as critical thinking and analytic skill. It involves reviewing the literature in a particular area of interest; identifying gaps or inconsistencies; and developing a specific hypothesis, argument, or model. This credit thus involves substantial self-directed work, the equivalent of 4-6 hours per week, including meetings with the supervisor.
*Prerequisite: OLG 4HA3 – Honours Thesis A; registration restricted to the Honours BAOL program.*
*Antirequisite: OLG 4CB3 – Capstone Project B*

**OLG 4IS3 – Independent Study**
With approval of the department, students in this course engage in individual, directed study on an approved topic of interest, advancing the student's language proficiency, under the direct supervision of a member of the teaching staff. The course results in a community language resource, designed in consultation with the supervisor. Meetings, readings, field research, language practice, and preparation of the final outcome(s) must provide a rigorous academic experience equivalent to a 3-unit, half-credit course (36 hours).
*Prerequisite: OLC/OLM 3GB3 – Grammar 3B; OLC/OLM 3LB3 – Language 3B; registration restricted to the Honours BAOL program. Department Consent is required.*

**OLC/OLM 4MA3 – Master Apprentice**
This course pairs students with a first or second language speaker with an advanced level or higher speaking proficiency in a one-on-one learning environment. Speaking activities and themes are determined prior to the start of the sessions. Enrolment is limited. By permission of the instructor.
*Prerequisite: OLC/OLM 3GB3 – Grammar 3B; OLC/OLM 3LB3 – Language 3B; registration restricted to the Honours BAOL program.*

# Gayogo̲hǫ́nǫˀ Gawę̨nǫdahgǫh (Cayuga Language) Immersion Program

Please note: CAYU refers to Cayuga language courses; CAPS refers to courses focusing on a capstone project.

**CAYU 1001: Intermediate Language 1 (10-units)**
This course is delivered in an intensive immersion setting where students will learn to master the morphology of the language following a root word method. Students will study verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.

**CAYU 1002: Intermediate Language 2 (10-units)**
This course builds on Intermediate language 1 where students will learn to master the morphology of the language following a root word method in an intensive immersion setting. Students will study verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.

**CAYU 1003: Intermediate Language 3 (10-units)**
This course builds on Intermediate language 2 where students will learn to master the morphology of the language following a root word method in an intensive immersion setting. Students will study verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 1001 – Intermediate Language 1; CAYU 1002 – Intermediate Language 2*

**CAYU 1004: Intermediate Language 4 (10-units)**
This course builds on Intermediate language 3 where students will learn to master the morphology of the language following a root word method in an intensive immersion setting. Students will study verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 1001 – Intermediate Language 1; CAYU 1002 – Intermediate Language 2*

**CAYU 1005: Intermediate Language 5 (10-units)**
This course builds on Intermediate language 4 where students will learn to master the morphology of the language following a root word method in an intensive immersion setting. Students will study verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 1003: Intermediate Language 3; CAYU 1004 – Intermediate Language 4*

**CAYU 1006: Intermediate Language 6 (10-units)**
This course builds on Intermediate language 5 where students will learn to master the morphology of the language following a root word method in an intensive immersion setting. Students will study verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 1005 – Intermediate Language 5*

**CAPS 1001: Capstone 1 (9-units)**
In this course, students will demonstrate their language skills and knowledge acquired through their intensive study of verbs, particles, and nouns resulting in a language resource.
*Prerequisite: CAYU 1005 – Intermediate Language 5*

**CAYU 2001: Advanced Language 1 (10-units)**
Building on knowledge and skills acquired in level 1, this course is delivered in an intensive immersion setting where students will master the morphology of the language following a root word method. Students will study and effectively use verbs, particles, and nouns through a series of lessons, exercises, and speaking drills.
*Prerequisite: CAPS 1001 – Capstone 1*

**CAYU 2002: Advanced Language 2 (10-units)**
This course builds on Advanced Language 1, where students will master the morphology of the language following a root word method. Students will effectively use verbs, particles, and nouns in a series of lessons, exercises, and speaking drills.
*Prerequisite: CAPS 1001 – Capstone 1*

**CAYU 2003: Advanced Language 3 (10-units)**
This course builds on Advanced Language 2, where students will master the morphology of the language following a root word method. Students will effectively use verbs, particles, and nouns in a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 2001: Advanced Language 1; CAYU 2002: Advanced Language 2*

**CAYU 2004: Advanced Language 4 (10-units)**
This course builds on Advanced Language 3, where students will master the morphology of the language following a root word method. Students will effectively use verbs, particles, and nouns in a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 2001: Advanced Language 1; CAYU 2002: Advanced Language 2*

**CAYU 2005: Advanced Language 5 (10-units)**
This course builds on Advanced Language 4, where students will master the morphology of the language following a root word method. Students will effectively use verbs, particles, and nouns in a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 2003: Advanced Language 3; CAYU 2004: Advanced Language 4*

**CAYU 2006: Advanced Language 6 (10-units)**
This course builds on Advanced Language 5, where students will master the morphology of the language following a root word method. Students will effectively use verbs, particles, and nouns in a series of lessons, exercises, and speaking drills.
*Prerequisite: CAYU 2005: Advanced Language 5*

**CAPS 2001: Capstone 2 (9-units)**
In this course, students will further demonstrate their language skills and knowledge acquired through their intensive study of verbs, particles, and nouns resulting in a language resource for advanced learners.
*Prerequisite: CAYU 2005: Advanced Language 5*

## University Consortium Year 1 Program (UP)
**ENGL 109 – Introduction to Academic Writing** (3 units)
*University of Waterloo*
The course will explore a variety of issues in academic writing such as style, argument, and the presentation of information. Frequent written exercises will be required.

**OLG 1CC3 – Community 1** (3 units)
*Six Nations Polytechnic*
This course focuses on the importance of community in language revitalization efforts. Students will gain an overview of current language programs, initiatives, and revitalization strategies in various Hodinohsó:ni communities, and review literature. Participation in community-based revitalization efforts is a component of the course.

**INDIG ST 1A03 – Introduction to Indigenous Studies** (3 units)
*McMaster University*
An introduction to Indigenous peoples' worldviews from pre-contact to the Indian Act of 1876. Indigenous history and philosophy will be examined along with the issues of representation and colonialism.

**INDIG ST 1AA3 – Introduction to Contemporary Indigenous Studies** (3 units)
*McMaster University*
This course will explore the relationship between Indigenous peoples and mainstream society in the 20th century with regard to governmental policy, land claims, economic development, and self-determination.

**SOCIOL 1C03: Canadian Society – Social Problems, Social Policy, and the Law** (3 units)
*McMaster University*
An examination of Canadian social policy and the law in intimate relationships and families, work, immigration, health, and the criminal justice system.

**SOCIOL 1Z03: Introduction to Sociology** (3 units)
*McMaster University*
A survey of the areas of research which interest the sociologist. Interpretation of human action from the standpoint of the group.

**PS101: Introduction to Psychology I** (3 units)
*Wilfrid Laurier University*
Methods for understanding human and animal behaviour are introduced. This course introduces psychology and its history and shows how the different areas of psychology are integrated. Topics such as research methods, biological bases, learning, consciousness, personality, disorders, and treatment are surveyed.

**PS102: Introduction to Psychology II** (3 units)
*Wilfrid Laurier University*
Methods for understanding human and animal behaviour are discussed. This course continues the introduction to psychology and shows how different areas are integrated by covering topics such as research methods, sensation and perception, memory, language & thought, intelligence & testing, motivation & emotion, development, stress & coping, community psychology, and social psychology.

**SK 111 – Introduction to Social Welfare** (3 units)
*Wilfrid Laurier University*
This course provides an overview of the origins of social welfare and political ideology as underpinnings of social work practice and how it impacts various communities such as Indigenous, francophone, northern and rural, LGBTQ+, and newcomers.

**SK 121 – Introduction to Social Work: Values, Ethics, and Practice** (3 units)
*Wilfrid Laurier University*
This course introduces the value orientations and ethics prevalent in the profession and in Canadian society and examines selected current practice issues, controversies or dilemmas of professional social work practice in Canada.

**HS 1001 – Personal Determinants of Health** (3 units)
*Western University*
The purpose of the course is to introduce students to the constructs of health and wellness from a personal perspective. The course covers a range of health-related topics related to personal health and wellness, with a particular emphasis on increasing knowledge, awareness, and improving individual health.

**HS 1002 – Social Determinants of Health** (3 units)
*Western University*
This course introduces students to key social determinants of health and orients students to viewing health in relation to social factors and social justice. Students will be introduced to basic terms, concepts, and measurements related to health, public health population health and health inequalities.

**OLC/OLM 1LL3 – Lifelong Learning 1** (3 units)
*Six Nations Polytechnic*
This course introduces students to the concept of language as a lifelong learning process. Students will review literature on the history of Hodinohsó:ni: languages and Indigenous language revitalization and create a personal learning plan inclusive of language learning techniques and methods taught throughout the course.

**OLC/OLM 1LA3 – Language 1A** (3 units)
*Six Nations Polytechnic*
This course is an introduction to the spoken use of language. Emphasis is placed on conversational exchange. This course requires a high level of commitment and patience, including independent study outside the classroom.

**OLC/OLM 1LB3 – Language 1B** (3 units)
*Six Nations Polytechnic*
This course builds on Language 1A, giving students an introduction to the spoken use of language. Emphasis is placed on conversational exchange. This course requires a high level of commitment and patience, including independent study outside the classroom.
*Prerequisite: OLC/OLM 1LA3 – Language 1A*

**OLC/OLM 1GA3 – Grammar 1A** (3 units)
*Six Nations Polytechnic*
This course gives students a basic understanding of the structure of Hodinohsó:ni' language. Speaking activities will be utilized to reinforce concepts and promote retention and production.

**OLC/OLM 1GB3 – Grammar 1B** (3 units)
*Six Nations Polytechnic*
This course builds on Grammar 1A, giving students a basic understanding of the structure of Hodinohsó:ni' language. Speaking activities will be utilized to reinforce concepts and promote retention and production.
*Prerequisite: OLC/OLM 1GA3 – Grammar 1A*